

AGENDA

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: Lyneham Primary School, Preston Lane, Lyneham, Chippenham SN15 4QJ
Date: Wednesday 15 June 2022
Time: 6.00 pm

Including the Parishes of: Broad Hinton, Winterbourne Bassett, Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham and Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:00pm.

Please direct any enquiries on this Agenda to Matt Hitch (Democratic Services Officer), direct line 01225 718059 or email matthew.hitch@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Allison Bucknell
Cllr Bob Jones MBE, Cricklade and Latton
Cllr David Bowler, Royal Wootton Bassett South & West
Cllr Steve Bucknell, Royal Wootton Bassett East
Cllr Mary Champion, Royal Wootton Bassett North
Cllr Jacqui Lay, Purton

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Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	Networking	6.00pm
2	Election of the Chairman (<i>Pages 1 - 2</i>) To elect a Chairman for the forthcoming year.	6:30pm
3	Election of the Vice-Chairman To elect a Vice-Chairman for the forthcoming year.	
4	Chairman's Welcome, Introductions and Announcements (<i>Pages 3 - 8</i>) To welcome those present to the meeting. To receive the following announcements through the Chairman: <ul style="list-style-type: none"> • Recruitment of Hackney Carriage drivers. • Solar Together. • Ukrainian refugees. 	6.40pm
5	Apologies for Absence To receive any apologies for absence.	
6	Minutes (<i>Pages 9 - 20</i>) To approve the minutes of the meeting held on 15 March 2022 as a true and correct record.	
7	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
8	Spotlight on Parishes and Partners (<i>Pages 21 - 42</i>) To receive updates from our key partners, such as: <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire and Rescue • Healthwatch Wiltshire • BaNES, Swindon and Wiltshire Clinical Commissioning Group • Parish and Town Councils 	6.50pm

- Community Groups
- Army Welfare Service

9 **Changes to the Area Board System**

7:10pm

- Area Board Handbook
- Changes to grant criteria
- Local Highway and Footway Improvement Group – the new CATG.

Further information is available online [here](#).

10 **Our Community Matters**

7:25pm

To receive updates from Area Board members and Area Board priorities.

10a **Youth Forum** (*Pages 43 - 62*)

The Area Board will be invited to:

- Note that the RWB&C Youth Forum had met, and discussions outlined in the meeting notes.
- Update the RWB&C Community Action Plan as follows:
 - Remove actions 1.3 and 1.4 considering the information reported to the Forum (appendix 1) and subsequent discussions held.
 - ‘Year of Fun’ - Encourage a programme of inclusive, positive, fun activities for young people as a means of supporting positive mental health.
 - Research the existence of food poverty among young people in the Community Area and opportunities to address that issue.
 - Engage with schools, local sports clubs, and leisure centres to consider ways to encourage more young people aged 16-19 to take regular exercise.

10b **2022_04_26 RWBC Environmental Forum notes** (*Pages 63 - 66*)

The Area Board will be invited to:

- Note that the First meeting of the RWB&C Area Environmental Forum has taken place.
- Note that a smaller action group will be formed to progress actions between meetings.
- Note the discussions and actions identified within these meeting notes.

10c	<p>Community Care Group (<i>Pages 67 - 68</i>)</p> <p>The Area Board will be invited to receive an update, and note any actions arising from, the latest meeting of the Community Care Group.</p>	
10d	<p>Area Board Priorities Report (<i>Pages 69 - 78</i>)</p> <p>The Area Board will be invited to:</p> <ul style="list-style-type: none"> • Receive a report from the Community Engagement Manager. • To confirm the Area Board's priorities for the forthcoming year. • To appoint lead members to the Area Board's priority areas. 	
11	<p>Community Safety Forum (<i>Pages 79 - 82</i>)</p> <p>To receive updates from the recent meetings of the RWB&C Community Safety Forum.</p>	7.45pm
12	<p>Working Groups and Outside Bodies (<i>Pages 83 - 94</i>)</p> <p>To agree the appointment of Lead Councillors for 2022/23 to:</p> <ul style="list-style-type: none"> • Outside Bodies • Non-priority working Groups 	7:50pm
13	<p>Local Highway and Footway Improvement Group (LHFIG) (<i>Pages 95 - 110</i>)</p> <p>To consider the recommendations arising from the LHFIG meeting of 18 May 2022 as follows:</p> <ol style="list-style-type: none"> 1) To note the discussions and updates in the attached report. 2) To move the following issue to the Priority B list: <ul style="list-style-type: none"> ➤ 11-19-08 Lydiard Tregoze. 3) To add the following Issues (with funding) to the Priority Schemes (A) List: <ul style="list-style-type: none"> ➤ 11-20-02/03–Cricklade, 4 Belisha Beacon upgrades ➤ 11-21-10-Broad Hinton, speed limit from Elm Cross to beyond Winterbourne Bassett turning. Link to Elm Cross Priority #11-21-11 and progress on the Priority list. 	7.55pm
14	<p>Funding Applications (<i>Pages 111 - 114</i>)</p> <p>To consider the below applications through the Community Area</p>	8.00pm

Grants Scheme:

- Lydiard Millicent PC requesting £3,000 towards Lydiard Green and Pill Boxes.
- RWB Petanque Club Canopy requesting £3,381 towards a shelter with facilities for disabled access and mobility.

To consider the below applications through the Health and Wellbeing Grant Scheme:

- Community Care Group requesting £500 towards a RWB&C Community Area Information Booklet.

15 **Get It Off Your Chest**

8.25pm

An open, public question and answer session to raise issues with your local representative (please note that if answers cannot be provided on the night, written responses will be provided after the meeting).

16 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

17 **Close**

8.30pm

To confirm the date of the next ordinary meeting of the Area Board as Wednesday 28 September 2022.

Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.

Wiltshire Council



NEWS RELEASE

8 April 2022

For immediate release

Wiltshire Council is encouraging people to become a taxi driver in Wiltshire

Taxis are an essential part of our transport network providing a valuable service to the local community and in Wiltshire there is a shortage of taxi drivers.

Not only are taxi drivers needed by the community, but Wiltshire Council also needs reliable drivers to fulfil its growing number of SEND (Special Educational Needs and Disabilities) school and social care contracts. These contracts offer regular work and hours. They also help and support some of the most vulnerable people in Wiltshire.

Cllr Dr Mark McClelland, Cabinet Member for Transport said: “The council is committed to delivering contracts across our services which deliver the best value for money. Wiltshire needs a workforce with the right skills to prosper and more taxi drivers would help the council deliver our commitment to ensure young people get the best start in life.

“Being a taxi driver is a flexible job and they can either work for a taxi company or be their own boss, deciding when and where they want to work. Local taxi firms currently have lots of vacancies and we are carrying out a recruitment campaign on behalf of the taxi trade across the county.

“It’s easy to become a licensed taxi driver and once people have become a licensed driver, we hope that they will bid for one of the growing number of SEND school transport and social care contracts that we have available. There are plenty of opportunities and plenty of work available.”

Wiltshire Council has lots of contracts available which start at around £30 a day for short routes, increasing to £250+ a day for longer routes. Drivers are free to combine these contracts with rank work.

To become a taxi driver takes around six weeks and costs around £400. To be licensed people need to provide proof and undertake these simple checks:

- Proof of Identity

- Driving Licence held
- Enhanced DBS (Disclosure and Barring Service) check on previous convictions and whether disbarred from working with children
- Right to Work in the UK
- Medical (if applicable)
- Undertake on-line Safeguarding Training
- Take a guidelines test
- Knowledge test (if applying for a hackney carriage licence)

Find out more about becoming a taxi driver, how to licence a vehicle as a taxi, private hire or hackney carriage vehicle, and for an application pack visit www.wiltshire.gov.uk/licences-permits-transport

To find out about our SEND school transport and social care contracts and how to bid for one email Wiltshire Council's Passenger Transport Unit at Passengertransport@wiltshire.gov.uk

**Become a taxi
driver in Wiltshire**

WORK FOR A TAXI COMPANY

OR BE YOUR OWN BOSS

SET YOUR OWN HOURS

HELP YOUR LOCAL

COMMUNITY



Find out more at wiltshire.gov.uk/licences-permits-transport

Wiltshire Council


Solar Together Wiltshire briefing

Wiltshire Council is working in partnership with Swindon Borough Council and independent experts iChoosr to give homeowners the opportunity to invest in renewables through a group-buying scheme for solar panels and battery storage.

Here's some information which should help you respond to any enquiries you may get on the scheme:

- Registration for the scheme opens on 9 May, and the Communications team will begin promotion w/c 2 May with a members' briefing note being issued on 5 May, and press release, newsletter articles, and social media content beginning from 6 May
- A letter drop, organised by iChoosr, will be posted to 60,000 Wiltshire households w/b 23 May. The contact details on the letter will lead people to iChoosr customer service help desk so you should get minimum calls/enquiries off the back of this.
- The letter also contains a link to this webpage www.wiltshire.gov.uk/planning-permission to provide people relevant local planning advice. The full letter is enclosed for your information. People can still be part of the scheme, regardless of whether they receive a letter or not, providing they are eligible.
- There will be no selling by phone or doorstepping of residents.
- If you're responding directly to a customer query, in the first instance please check if they've contacted the iChoosr helpline as that should be the first port of call. For more information people can visit www.solartogether.co.uk/wiltshire, email wiltshire@solartogether.co.uk or call 0800 048 8113.
- All residents living in one of the participating council areas and who own their own house (or have permission from the landlord to install a solar PV system) can register for the Solar Together group-buying scheme. Small and medium-sized enterprises (non-domestic) and Community buildings meeting this requirement can participate as well.
- Pre-approved UK solar PV suppliers participate in an auction on 14 June. They are able to offer competitive pricing as the volume and geographic concentration makes it possible for them to realise greater efficiencies, which they pass onto customers.
- After the auction, registered households will be emailed a personal recommendation which is specific to the details they submitted in their registration.
- If they choose to accept their recommendation, the specifics of their installation will be confirmed with a technical survey after which a date can be set for the installation of their solar PV system.
- People can accept or decline their personal recommendation. If they choose to go ahead and accept with Solar Together, a £150 deposit is required, which is conditionally refundable
- Telephone and email helpdesks are on-hand throughout the whole process run by iChoosr, which, together with information sessions, will allow households to make an informed decision in a safe and hassle-free environment

For more information people can visit www.solartogether.co.uk/wiltshire, email wiltshire@solartogether.co.uk or call 0800 048 8113.

If you get any enquiries/phone calls that you need internal Wiltshire Council assistance with please contact climate@wiltshire.gov.uk.

MINUTES

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: Bushton and Clyffe Pypard Village Hall, Bushton, SN4 7PX
Date: 15 March 2022
Start Time: 6.00 pm
Finish Time: 8.20 pm

Please direct any enquiries on these minutes to:

Matt Hitch (Democratic Services Officer), (Tel): 01225 718059 or (e-mail) matthew.hitch@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell (Chairman), Cllr Bob Jones MBE (Vice-Chairman),
Cllr David Bowler, Cllr Steve Bucknell and Cllr Mary Champion

Wiltshire Council Officers

Alexa Davies (Community Engagement Manager)
Dominic Argar (Assistant Multimedia Officer)
Matt Hitch (Democratic Services Officer)

Total in attendance: 28

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
14	<p><u>Networking</u></p> <p>Guests enjoyed refreshments and the networking opportunity. Thanks were given to Bushton and Clyffe Pypard Village Hall for their hospitality.</p>
15	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman, Cllr Allison Bucknell, welcomed attendees to the meeting of the Royal Wootton Bassett and Cricklade (RWB&C) Area Board, their first full meeting to be held in person since November 2019. Members and officers then introduced themselves.</p> <p>It was reported that a recruitment campaign to encourage people to become taxi drivers would be launched soon. The Chairman asked attendees to let people know if they wished to have a change in career and were interested in the opportunity.</p> <p>The Area Board were informed that representatives from the Family and Community Learning Service, a service helping to promote adult education in Wiltshire, were planning to provide an update at a future meeting. Further information would be provided in due course.</p> <p>The Chairman also drew attention to the briefing note on the first page of the agenda pack relating to the Great British Spring Clean. She explained that the Great British Spring Clean would be held between 25 March and 10 April and that litter picking equipment had been distributed to town and parish councils to help groups wanting to host clean-up events.</p>
16	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Cllr Jacqui Lay • Inspector James Brain – Wiltshire Police • Dean Hoskins - Dorset and Wiltshire Fire and Rescue • Dave Adamson - Dorset and Wiltshire Fire and Rescue
17	<p><u>Minutes</u></p> <p>Decision</p> <p>To confirm the minutes of the meeting held on 19 January 2022 as a true and correct record.</p>
18	<p><u>Declarations of Interest</u></p>

	<p>The Vice-Chairman, Cllr Bob Jones MBE, declared that he was a member of Cricklade Town Council's Community and Leisure Committee as well as a Director of Cricklade Development Foundation. As a result, the councillor announced that he would not vote on the grant application by the Cricklade High Street Strategy Group.</p>
19	<p><u>Spotlight on Parishes and Partners</u></p> <p>The Chairman announced that written updates were available in the pack from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire and Rescue • BaNES, Swindon and Wiltshire Clinical Commissioning Group • Healthwatch Wiltshire • Cricklade Town Council • Purton Parish Council • Royal Wootton Bassett Town Council (Agenda Supplement 2) <p>Cllr Ray Thomas from Purton PC informed the Area Board that a schedule of works was in place for the new parking lines referred to in their written update.</p>
20	<p><u>Youth Voice Update</u></p> <p>Support Worker Cameron Strawson updated the Area Board about the work of Wiltshire Council's Youth Voice Team. The Youth Voice Team worked closely with councillors in their role as corporate parents, in particular those on the Corporate Parenting Panel. Cameron explained that the team had been set up in April 2021 and comprised four members of staff, all of whom had experience of growing up in the care sector. The aim of the team was to empower children in care and to ensure that their views were embedded in decision making.</p> <p>The officer also spoke about the Mind of My Own App run by Wiltshire Council that enabled young people accessing Families and Children's Services to provide information to the team. He was pleased to report that within the last two recorded quarters, Wiltshire had had the highest usage of the app of any local authority in the country.</p> <p>During the discussion members spoke about the importance of helping Children Looked After as they left formal education and moved to secure employment. The officer explained that a lower proportion of care leavers than the general population were able to find employment, so the team conducted surveys to find out from young people what additional support could be put in place to make the transition into work easier.</p> <p>Further details about the Youth Voice Team and Mind of My Own App can be found from page 39 of the minutes pack.</p> <p><u>Youth Council Elections</u></p>

It was explained that elections had recently taken place to the Wiltshire Youth Council. Over 40 youth councillors had been elected representing a wide range of communities including schools, home educated children, LGBT groups and military children. In response to a question from members about the representation of children resident in Wiltshire but educated outside of the county, the officer explained that seven seats on the youth council were allocated to community groups. Community seats had been created to ensure that groups, such as children schooled in neighbouring counties, had fair representation.

The officer reported that a welcome day had been held for the members of the youth council at County Hall. The youth council planned to meet on a monthly basis and that its agendas would be determined by the young people. Topics under consideration included transport, climate change and LGBT plus support. A shadow cabinet would also be elected so that each member of Wiltshire Council's cabinet would be shadowed by a youth councillor.

In response to a question about how Ukrainian refugees coming to Wiltshire would be able to participate in the youth council, having missed the elections, it was reported that school elections would take place every two years. However, a series of special adviser posts would also be created so that people who had missed out on the election could still be involved and have their say. A youth council WhatsApp group had also been set up to promote discussion.

Wiltshire and Swindon Youth Commission

It was explained that the Wiltshire and Swindon Youth Commission was set up by the office of the Police and Crime Commissioner (PCC). The group, consisting of 30 members aged between 14 and 25, came from a diverse range of backgrounds and included individuals with experience of the criminal justice system. The group had engaged with young people about important issues, such as substance abuse, and produced a report making a series of recommendations to the PCC and Wiltshire Police.

A full copy of the Wiltshire and Swindon's Youth Commission's report to the PCC can be found starting on page 13 of the minutes pack.

Children in Care Council New Activity Programme

In order to create a positive environment for young people, a series of fun activities were being run through the Children in Care Council (CiCC), including a trip to Longleat and a climbing wall. It was explained that sessions were run on a monthly basis and the CiCC had around 20 members. They were also running a Children in Care star award, holding a big celebration event to raise money for children in Africa. It was reported that there were approximately 426 children in care in Wiltshire.

	<p>Members thanked Cameron for the update on the Youth Voice Team and expressed a desire to work closely with their local youth councillors and commissioners.</p>
21	<p><u>Our Community Matters</u></p> <p>The Area Board received updates about the key priorities identified in the community area action plan.</p> <p><u>Environment</u></p> <p>Cllr Steve Bucknell explained that he was in the process of arranging an Area Board wide environmental forum. April was being discussed as a potential date for the first meeting, to allow time for interested parties to come forward. The councillor hoped that the forum would become a springboard to allow projects to go forward and for best practice to be shared across the area.</p> <p>The Chairman noted that plans were in place to re-wild a number of verges and amenity areas. Cllr Steve Bucknell encouraged each parish to identify verges that they were responsible for so that they could be discussed at the environmental forum. He felt that it was important to identify priorities in the first instance before considering the different forms of funding available to achieve their goals. Jason from Royal Wootton Bassett Environmental Group noted that Dorset Council had introduced a re-wilding policy and it had received positive feedback.</p> <p>The Vice-Chairman noted that full details about grass cutting could be found on Wiltshire Council's website. Click here for more details.</p> <p><u>Economy</u></p> <p>The Vice-Chairman explained that Cllr Lay and he were leading on the Area Board's efforts to get trade back to local high streets and that he planned to meet with Wiltshire Council's economic development officers to discuss proposals. In response to a question about central government grants designed to help high streets, members stated that they would publicise more information once details of the process for bidding and allocation had been released. It was noted that identifying specific projects at this stage could potentially be beneficial as it might allow plans to be developed if bids for funding needed to be submitted.</p> <p>Members also spoke about the idea of a jobs fair given the importance of recruitment in the area and stated it could be an important to link potential staff and employers. Amy Dallimore from the Army Welfare Service stated that the issue of childcare would be important to many families from a military background. Members noted there were a large number of local businesses in the area looking to recruit, and they also had a large number of great ex-armed</p>

	forces recruits.
22	<p><u>Younger People</u></p> <p>The Chairman informed the Area Board that they had created a forum for people who work with young people, in order to make it easier for them to collaborate and share ideas. They were also closely watching the work of the Youth Voice team and hoped to work with the locally elected members of the youth council and youth commissioners.</p> <p>Danielle Blake from the Rise Trust (Youth) explained that they had commenced work on the Area Board's area during lockdown and had now opened safe spaces in both Royal Wootton Bassett and Cricklade. Support was being given to a number of children, including some waiting for referral to Child and Adolescent Mental Health Services (CAMHS). Around 18 children were regularly attending events in Royal Wootton Bassett, 11 were attending in Cricklade and 22 in Purton.</p> <p>Cllr Sue Hughes, from Royal Wootton Bassett Town Council, stated that she had recently joined the Rise Trust (Youth) as a volunteer and had been impressed by the level of training and safeguarding taking place. Together the town council and the Rise Trust were working to extend the outreach of youth provision. She explained that the town council had been working with local churches, the carnival committee and the military to tackle issues such as the cost of school uniform and period poverty. Nearly 400 families had now benefitted from the school uniform scheme with thousands of items of clothing distributed. Greater demand was also anticipated due to the arrival of Ukrainian refugees.</p>
22a	<p><u>Older People</u></p> <p>Cllr Champion took the opportunity to thank Stevie Palmer for her work in chairing the Area Board's Community Care Group. The group had been founded to allow local people to work together to identify the support required to help older and vulnerable members of the community. A total of five parishes were represented at the meeting held on 24 February. A number of issues were identified, including loneliness, bank closure, rural transport and waiting times for GP appointments. As a result of the meeting, the councillors decided to create an information booklet for the community area to help answer common queries and signpost people to services.</p> <p>Cllr David Bowler explained that the Community Care Group had been created by merging two existing health and wellbeing groups together to improve efficiency. He then informed that Area Board that the care group's next meeting would discuss the Celebrating Age project.</p> <p>In response to a question about whether the findings of the group would be passed to a cabinet member, Cllr Champion noted that the group was still in its early stages, but it was something that they would look to do once the group</p>

	was more established.
23	<p><u>Community Safety</u></p> <p>The Chairman referred the Area Board to the written update on pages 43-44 of the agenda pack. She noted that the next meeting would be held on 11 March and would be discussing speed indicator devices.</p>
24	<p><u>Area Board Action Plan Update</u></p> <p>Community Engagement Manager Alexa Davies referred the Area Board to the information between pages 45 and 51 of the agenda pack. The pack contained details about the progress made towards the priorities set out in the community action plan.</p> <p>That Chairman spoke about the proposal to reinstate a town and parish forum and stated that emails would be sent to parish clerks to discuss whether they wished to restart the group. She also highlighted she had attended the Wiltshire Council Town and Parish Forum and offered to send out further information to local clerks.</p>
25	<p><u>Community Area Transport Group (CATG)</u></p> <p>The report from the CATG meeting held on 16 February 2022 were considered by the Area Board.</p> <p>During the discussion the public asked questions about the possible provision of a cycle path towards Lydiard Tregoze. Members noted that it was a well-used route, but that plans for a shared pavement did not fit criteria due to the width of the path and the required safety standards. The section of the route over the motorway was not under the control of Wiltshire Council and that Highway's England were not prepared to remove the barriers necessary to allow the work required to take place.</p> <p>Decision</p> <p>1) To note the discussions and updates outlined in the report. 2) To move the following issues to the B List:</p> <ul style="list-style-type: none"> • 11-21-2 Bradenstoke – dropped kerbs. • 11-22-1 Greenhill crossroads – safety review. • 11-22-3 Speed limit on approach to Cricklade from the east.
26	<p><u>Funding Applications</u></p> <p>Members considered applications to the Community Area Grants Scheme as detailed in the agenda pack.</p> <p><u>Area Board Initiative, £4,095 towards RWB&C Clean up the Community Area</u></p>

Cllr Steve Bucknell introduced the scheme explaining that the money would be put towards helping to provide equipment the Great British Spring Clean, as well as other future litter picking events across the Area Board. He explained that there had been a reduction in the amount being requested to £2,205 so that equipment would match the identified need.

Decision

To grant £2,205 towards RWB&C Clean up the Community Area.

Reason

The application met funding criteria for 2021/22.

Purton Silver Threads requesting £4,000 towards a new entrance and fire doors for the Silver Threads Hall

Lindsey from Purton Sliver Threads spoke in favour of their application, noting that they were a club for over 60s and that they owned a community hall. The hall was used by a number of other groups, so was a wider community asset. She explained that their current fire doors were wooden and in poor condition so represented a security risk. Cllr Ray Thomas, Chairman of Purton Parish Council, stated that the parish council supported the scheme.

During the discussion members welcomed the support of the parish council. Members also stated that they were satisfied that an upgrade to plastic doors would constitute capital, rather than maintenance, spending.

Decision

To award Purton Silver Threads £4,000 towards a new entrance and fire doors for the Silver Threads Hall.

Reason

The application met funding criteria for 2021/22.

Purton Tennis Club requesting £4,776 towards court repainting

Lindsey also spoke on behalf of the application by Purton Tennis Club. It was explained that there were four courts and that the cost to resurface them was approximately £25,000. Work would have to be carried out by a specialist company approved by the Lawn Tennis Association. The club's finances had also been impacted by Covid and changes to rental charges.

During the discussion members welcomed the scheme but questioned whether much of the scheme would be described as maintenance rather than capital

expenditure. As community area grant funding could only be allocated to capital funding, members felt that they would be more comfortable awarding a lower amount and specifying that it could only be used for the upgrade elements of the project.

Decision

To award Purton Tennis Club £3,000 towards the upgrade elements of their tennis court refurbishment project.

Reason

The application met funding criteria for 2021/22.

Broad Hinton and Winterbourne Bassett Parish Council requesting £4,750 towards the installation of a footpath on amenity land in Pitchens End, Broad Hinton

A representative spoke in favour of their scheme noting that they had asked to extend an existing footpath across Wiltshire Council owned land. The grassed amenity area was difficult to access for less mobile residents, especially in the winter months. Chairman of Broad Hinton and Winterbourne Bassett Parish Council, Cllr Alex LaRoche, explained that the existing arrangement was a safety issue often raised by residents. She explained that alternative routes were not viable due to lighting and that the total cost would be approximately £12,000.

Decision

To award Broad Hinton and Winterbourne Bassett Parish Council £4,750 towards the installation of a footpath on amenity land in Pitchens End, Broad Hinton.

Reason

The application met funding criteria for 2021/22.

The Cricklade High Street Strategy Group requesting £5,000 towards economic recovery to support tourism in Cricklade

The Vice-Chairman spoke in favour of the scheme. He noted that he was a director of Cricklade Development Foundation and a member of Cricklade Town Council, organisations working closely with the strategy group. The foundation had identified that the majority of visitors to the town came on a journey of under an hour and were interested in a range of activities. He noted that around 20 different leaflets were available from organisations across the town, but many were now out of date. The strategy group wished to produce an app so that details of everything that was on offer was easily accessible.

The Vice-Chairman did not vote on the grant application.

Decision

To award the Cricklade High Street Strategy Group £5,000 towards economic recovery to support tourism in Cricklade.

Reason

The application met funding criteria for 2021/22.

Cricklade Bowls Club requesting £1,000 towards the construction of disabled access

Tony Clements from Cricklade Bowls Club spoke in favour of their application. He explained that they were also a skittles club and were known for their hospitality, hosting around 100 to 200 people each week in the summer months. The club offered a social membership as well as a playing membership. The current access was via steep steps so was not suitable for disabled people. He stated that he did not expect the changes to require planning permission and that a number of their members were builders, so costs could be kept to a minimum.

Decision

To award Cricklade Bowls Club £1,000 towards the construction of disabled access.

Reason

The application met funding criteria for 2021/22.

Members then considered applications to the Youth Grants Scheme as detailed in the agenda pack.

Cricklade Town Council requesting £6,000 towards Cricklade Local Youth Network

Cllr Angela Jensen, Vice-Chairman of Cricklade Town Council, explained that they had been working with the Rise Trust (Youth). She stated that the town council had committed funding to the project and worked with young people, helping to signpost them to additional support.

Decision

To award Cricklade Town Council £6,000 towards Cricklade Local Youth

	<p>Network.</p> <p>Reason <i>The application met funding criteria for 2021/22. Although in excess of £5,000 this grant was felt to be an exceptional case as it aligned with the Area Board's action plan to improve local youth service provision.</i></p> <p><u>Cricklade Leisure Centre requesting £1,500 towards their trampoline club</u></p> <p>The manager of Cricklade Leisure Centre spoke in favour of their application. She stated that they had found a gymnastics instructor interested in working with them but that they did not currently have a trampoline. She stated that gymnastics was very popular with local children.</p> <p>Members welcomed the efforts of the leisure centre to diversify the services on offer. During the discussion questions arose about how the service would compete with similar clubs in Swindon as well as Lime Kiln Leisure Centre in Royal Wootton Bassett. It was reported that Cricklade Leisure Centre would run competitions and that it would be more accessible for local people than alternatives in other towns.</p> <p>Decision</p> <p>To award Cricklade Leisure Centre £1,500 towards their trampoline club.</p> <p>Reason <i>The application met funding criteria for 2021/22.</i></p>
27	<p><u>Get It Off Your Chest</u></p> <p>Cllr Sue Hughes, from Royal Wootton Bassett Town Council, noted that they were running an auction to raise money for the disaster emergency fund in Ukraine. She encouraged people to come along and make a donation.</p> <p>It was asked what support Wiltshire Council would put in place to help Ukrainian refugees. It was reported that it would be a government led initiative, but per capita funding would come through to Wiltshire Council. It was noted that a number of local people had put their names forward to help. Some charities were also offering advice and training on how to help.</p>
28	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
29	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked the attendees and said that it was particularly nice to see them in person given that Area Boards had been held online during the pandemic. She also thanked Bushton and Clyffe Pypard Village Hall for their</p>

	refreshments and hospitality.
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	The date of the next ordinary meeting was confirmed as Wednesday 15 June at 6.00pm.
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Royal Wootton Bassett CPT Area Board Update



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Agenda Item 8

April 2022

Your CPT – Royal Wootton Bassett

Inspector: James Brain

Neighbourhood Sergeant: Sgt Kate Smith

Neighbourhood Officers:

PC Jo Phelps (Malmesbury and Cricklade)

PC Lucy Wright (RWB, Purton and Lyneham)

PCSOs:

Laura Maplesden / Kelly Hillier (Royal Wootton Bassett Town)

Andrew Singfield (Royal Wootton Bassett Rural)

Monique Beasley (Royal Wootton Bassett Rural / Cricklade and Purton)

John Bordiss (Ashton Keynes and Minety)

Juliet Evans (Malmesbury Rural)

Becky Walsh (Malmesbury Town)

Performance – 12 months to March 2022

Force

- Wiltshire Police recorded crime reports a YoY increase of 13.1% in the 12 months to March 2022 and continues to have one of the lowest crime rates in the country per 1,000 population. The 13.1% increase is attributed to a return to pre covid volumes and an extended Summer high experienced as restrictions were removed.
- Our service delivery remains consistently good.
- In March 2022, we received:
 - 8,911 '999' calls, which we answered within 10 seconds on average;
 - 10,814 '101' calls, which we answered within 8 seconds on average;
 - 11,417 CRIB calls, which we answered within 1 minute and 32 seconds on average.
- In March 2022, we also attended 1,635 emergency incidents within 9 minutes and 49 seconds on average.

Crime Type	Crime Volume	% of Crime
Totals	41,400	100.0
Violence without injury	7,292	17.6
Violence with injury	6,172	14.9
Criminal damage	5,207	12.6
Stalking and harassment	4,074	9.8
Public order offences	3,930	9.5
Other crime type	14,725	35.5

Royal Wootton Bassett CPT

Crime Type	Crime Volume	% of Crime
Totals	1,823	100.0
Violence without injury	338	18.5
Violence with injury	268	14.7
Criminal damage	235	12.9
Stalking and harassment	209	11.5
All other theft offences	149	8.2
Other crime type	624	34.2

Stop and Search information for Royal Wootton Bassett CPT

During the 12 months leading to February 2022, 60 stop and searches were conducted in the Royal Wootton Bassett area of which 69% related to a search for controlled drugs.

During 68.3% of these searches, no object was found. In 31.7% of cases, an object was found. Of these cases 75% resulted in a no further action disposal; 25% resulted in police action being taken; 6.7% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 48 stop and searches
- Mixed Ethnicity – 1 stop and search
- Black or Black British – 5 stop and searches
- Chinese or other ethnic group – 1 stop and search

Performance – Hate Crime overview

Force

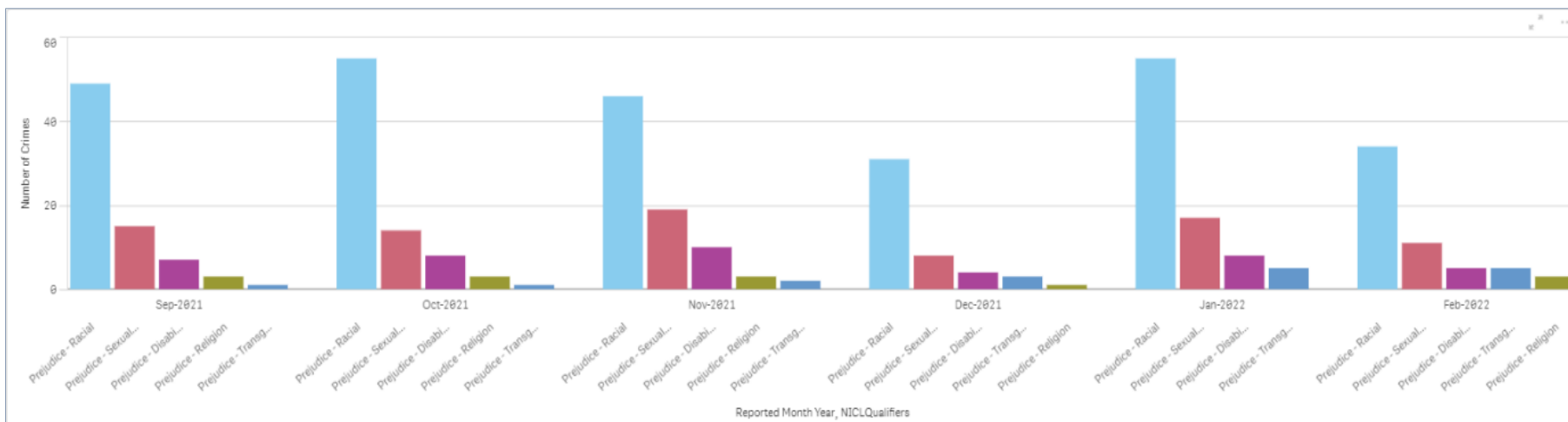
- Hate Crime volumes are within normal bounds. Summer highs have been slightly more extended which has resulted in year-on-year increases (133 crimes, +17.5%), largely within Sexual Orientation and Racial crimes. This extended summer high is reflective of the trend seen within overall crime volumes, but is now showing signs of returning to the norm.
- Formal Action Taken (previously "detection") rate is at 13.5%, down by 7.2% from the previous year. Whilst rates have remained stable across Sexual, religious, transgender or disability related hate crimes (<1% variance), Racially motivated crimes relating to public order are driving the loss in detection rate.

Royal Wootton Bassett CPT

	Number of Crimes	Change (number)	Change (%)
Total	30	11	57.0%
Prejudice – Racial	21	6	40.0%
Prejudice – Sexual orientation	7	5	250.0%
Prejudice - Disability	1	6	0.0%
Prejudice - Religion	1	0	0.0%
Prejudice - Transgender	0	0	0.0%

Year on year comparison April 2021 to March 2022 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

Force Hate Crime (6 months to March 2022)



Local Priorities & Updates

Priority	Update
Road Safety	Following the closure of Lyneham Banks we have increased patrols around Lyneham and Bradenstoke in order to support residents, resolve any traffic issues and prevent offences being committed. In addition to this we continue to conduct speed checks across our entire area and road safety patrols around the local schools.
ASB / Drugs	The team continue to focus on problem areas within RWB town centre where young people congregate and offences are committed. We are well supported by Wiltshire Council and other teams within Wiltshire Police in tackling these issues. We have recently conducted a successful warrant at a takeaway premises whereby a number of offences were found to be committed. The team are now assisting Trading Standards with the ongoing investigation.
Harassment	We are working with the RWB Academy to tackle incidents of bullying and ASB, both in and outside of school. Although this is low level, the team recognises the importance of educating young people about appropriate behaviour and resolving issues before they spread further

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Useful links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Royal Wootton Bassett Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/royal-wootton-bassett-area-cpt/> to view a crime and incident map and find links to more detailed data

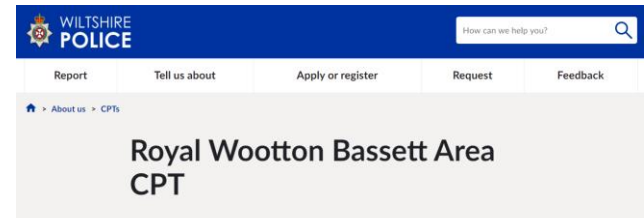
Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Royal Wootton Bassett Police Facebook](#)
- [Royal Wootton Bassett Police Twitter](#)
- [Malmesbury Police Facebook](#)
- [Malmesbury Police Twitter](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk



CPT Royal Wootton Bassett covers the areas of Royal Wootton Bassett, Malmesbury, Cricklade, Ashton Keynes and surrounding areas.

To contact your CPT about a community-related matter, such as a school visit, then please email RoyalWoottonBassettAreaCPT@wiltshire.pnn.police.uk. Please note that this mailbox is not monitored 24/7.

You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)

You see a map of crimes in the Royal Wootton Bassett area [by](#) visiting www.police.uk





DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;
<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.

Recent News & Events

First national Biker Down safety campaign held

The National Fire Chiefs Council (NFCC) held its first national Biker Down safety campaign between 11-17 April.

Biker Down is a free three-hour course that provides practical and potentially lifesaving advice, and the sessions are suitable for riders of all experience levels.

The course gives riders an awareness of what to do if they are involved with or see an injured motorcyclist, and how to reduce their own risk of being in a collision.

The national campaign also highlighted the importance of motorcycle maintenance and the wearing of legal and protective riding gear, especially since the trade in counterfeit and fake gear has grown in recent years.



More information can be found at www.dwfire.org.uk/biker-down

Bonfires and garden safety





Bonfires are very common in the summer, but they can get out of control very easily. If you want to burn off garden waste, here's some safety advice:

- Site any bonfire well away from buildings, fences, trees and garden structures.
- Have a garden hose to hand in case the fire starts to get out of control.
- Don't light a bonfire on a windy day, as it could flare up more than you expect.
- Be courteous to your neighbours – if you're planning a substantial bonfire, let them know, and stay with it at all times to ensure that it remains safe.
- If you're intending to have a large bonfire, use our [on-line form](#) – we often receive emergency calls from people who can see lots of smoke, and it helps us to know where this could be a controlled burn.
- Never use flammable liquids such as petrol or paraffin to start a bonfire.

If you have concerns about the environmental impacts of bonfires, such as smoke, you will need to contact your local council.

For further information regarding bonfire and garden safety please visit - <https://www.dwfire.org.uk/safety/safety-outdoors/bonfires-and-garden-safety/>

UK fire services rally to support colleagues in Ukraine

The Service has donated some surplus equipment to support colleagues in Ukraine, as part of a wider effort coordinated by the [National Fire Chiefs Council \(NFCC\)](#).



Water safety



Cooling off in rivers, canals, ponds, quarries and lakes can have deadly consequences.

Every year, firefighters are called to incidents where residents (particularly children and young people) get into difficulty when swimming in open water.

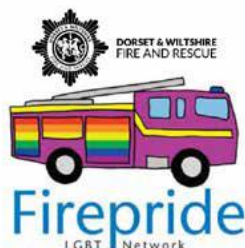
For further information on the dangers of cooling off in open water and some key safety tips for staying safe near water, please visit: - <https://www.dwfire.org.uk/safety/safety-outdoors/water-safety/>

Supporting Pride

The International Day Against Homophobia, Transphobia and Biphobia, which is marked every year on 17 May, was created in 2004 to draw attention to the violence and discrimination experienced by lesbian, gay, bisexual, transgender, intersex people and all other people with diverse sexual orientations, gender identities or expressions, and sex characteristics.

As a Service, we work hard to create a culture where all staff can come to work and be themselves. We also have a supportive network in place, Firepride, which is open to everyone.

As part of our commitment to supporting all communities, we will be attending the Pride celebrations within our Service area, which are back this year after being affected by Covid over the past two years.



Demand

Total Fire Calls for ...RWB..... Fire Station for period ...Feb / May 22:-



Category	Total Incidents
No. of False Alarms	8
No. of Fires	2
No. of Road Traffic Collisions and other Emergencies	10
Total	

Local Incidents of Note

**Dean Hoskins
Station Manager**

Email: dean.hoskins@dwfire.org.uk

Tel: 01722 691057

Mobile: 07515 187344

Helping you stay up to date with the latest changes in health and care

Providing information and signposting is a key part of our role at Healthwatch Wiltshire.

The advice and information pages on our website help people to stay up to date with the latest changes in health and social care.

The latest articles include:

- [What medical support you're entitled to if you're new to the UK.](#)
- [Where to find support if a loved one has died.](#)
- [Where to find support if you have an eating disorder.](#)

- The [accessible communications you should expect from services.](#)

There is also a wide range of help and advice on other issues including:

- [Downloadable guides](#) to mental health resources in Wiltshire for both children and adults – created by our young volunteers and members of our [mental health forum](#).
- Plus details of [Wiltshire advocacy services](#), if you need help and support with the complaints process.

Find out more at healthwatchwiltshire.co.uk/advice-and-information

Advice and information

[View all](#)



Someone I love has died - where can I find support?

Take a look at our advice article on the organisations and groups that can support you if you're grieving.

5 May 2022



What medical support are you entitled to if you're new to the UK?

For new arrivals to the UK it can be confusing where to go if you need medical assistance. Here we outline...

28 March 2022



What do the new government guidelines mean for Covid-19 testing?

Covid-19 testing rules have now changed across England. Find out the latest information on where to go to get...

28 February 2022



The Accessible Information Standard

The Accessible Information Standard is mandatory for all organisations that provide NHS or adult social care...

24 January 2022

Update for Wiltshire Area Boards

May 2022

BSW ICS update

The Health and Care Bill which set out plans for the formation of Integrated Care Systems (ICS) received Royal Assent at the end of April. The Bill will now pass into law as the Health and Care Act 2022 and paves the way for the BSW Integrated Care Board (ICB) to become a statutory body on July 1st and the formation of the BaNES locality Integrated Care Alliance (ICA).

The Health and Care Act introduces measures to tackle the COVID-19 backlogs and rebuild health and social care services following the pandemic. It will also contain measures to address health inequalities and create safer, more joined-up services that will put the health and care system on a more sustainable footing.

As we approach the 1st of July deadline, there has been a renewed focus on recruitment to our ICB Board. Seven executive roles to the BSW ICB have now been confirmed:

- Gill May, currently the BSW CCG Director of Nursing and Quality, has been appointed as **Chief Nurse**.
- Richard Smale, currently the BSW CCG Director of Strategy and Transformation, has been appointed as **Director of Strategy and Transformation**.
- Dr Amanda Webb, currently the Swindon Locality Clinical Chair for BSW, has been appointed as the **Chief Medical Officer**.
- Jasvinder Sohal will join BSW as **Chief People Officer**. Jasvinder currently works at Solent NHS Trust where she has been Chief People Officer.
- Gary Heneage has been appointed as **Chief Finance Officer**. Gary joins us from NHS England and Improvement in the South West Region, where he is currently Interim Director of Operational Finance.
- Rachael Backler has been appointed as **Director of Planning and Performance**. Rachel joins BSW from Lewisham and Greenwich NHS Trust where she has been Executive Director of Performance.
- Dr Jane Moore has been appointed as **Director of Equalities, Innovation and Digital Enterprise**. Jane is Director of Strategy, Planning and Performance for the Staffordshire and Stoke-on-Trent CCGs.
- Offers have been made to successful candidates for the **Directors of Place** roles for BaNES and Wiltshire with a second round of interviews due to take place for the Director of Place role for Swindon.
- Interviews for **Chief of Staff** took place in early May. A Successful candidate will be announced shortly.

NHS England is also supporting a number of development sessions for our BaNES ICA to drive forward the development of a vision for our new organisation and finalise plans for areas such as governance and finance.

The latest version of the BSW Partnership System Development Plan for 2022/2023 has been submitted to NHS England. The plan has been developed by lead and programme support teams from our key workstreams and focuses on the continued development of our BSW Integrated Care System and the transition activities that will be required during 2022/23 to align with the legislative changes planned.

It includes progress updates in relation to activities set out in the previous version of the plan, as well as our BSW response to recently released national guidance on ICS Development.

Update to Healthy Start scheme

Some changes are taking place to the national NHS [Healthy Start Scheme](#) to help women who are pregnant or have young children and are receiving benefits buy foods such as milk or fruit.

The Healthy Start scheme now offers a prepaid card to those applying for Healthy Start to replace the previous Healthy Start paper vouchers. The cards are topped up every 4 weeks with a payment. Those who were in receipt of the paper voucher scheme will need to apply for the digital scheme if they have not already done so.

Healthy Start A5 posters have been sent to GP surgeries and other health settings in BaNES to display along with leaflets for dissemination to eligible parents and carers of children under 4 or to people who are pregnant.

Covid vaccination update

Our covid vaccination programme continues at pace with a focus on booster shots for over 75s, pregnant women and children aged 5-11.

BSW CCG has been calling on people aged 75 and over yet to come forward for their second Covid-19 booster to do so without delay.

Latest figures show that almost half (46 per cent) of all those in the age group have so far had the recommended top-up dose, which is being offered to prolong the immune-boosting effects of previous coronavirus vaccines.

Unlike previous rounds of vaccinations, people no longer need to wait to be contacted to come forward, with those due a booster now encouraged to proactively book their appointment, either online or over the phone.

Latest figures show that in BSW 2,225,000 vaccines have been delivered.

Pressure on health and care services continues in Wiltshire

Pressures related to Covid-19, staff absence and high demand for hospital beds have continued across Wiltshire over the past few weeks. A number of measures remain in place to help address these issues.

Appeals to the public to support services during this difficult time are ongoing. The main messages being for people to use our health services appropriately, support hospitals by collecting loved ones as soon as they are ready to go home, using our pharmacies for help and support wherever possible and using the online 111 service in the first instance.

Royal Wootton Bassett and Cricklade Area Board

Update From Cricklade Town Council

Area Board Meeting - 15 June 2022

The **Annual Town Meeting** held on 12th April 2022 was well attended by 70 residents. Excellent presentations were given by Cricklade & Malmesbury Food Bank, Waylands Estate Charity, Dorset & Wiltshire Fire & Rescue Service, and Cricklade Leisure Centre.

Cricklade Civic Awards



At the Annual Town Meeting Cricklade Town Council awarded the Civic awards. All nominations received are considered and voted on by the Full Council.

Young Person of the Year: Caitlin Goodman

Caitlin's nomination read 'for your work in keeping Cricklade clean and tidy for your volunteering element of your DofE and Platinum Chief Scout award. Also, for advocating awareness of mental health at school and on the wider online communities you use'.

Community Group of the Year: Red Lion Charity Fund

The nomination for the Red Lion Charity fund 'for the hard work the Charity has made over the last 35 years, and the difference you have made to so many local people and groups.

The Cricklade Community Award: Linda Cantillon

Linda's nomination was made 'in recognition of your valuable contribution to Cricklade, as a retired teacher, for delivering the Chronicle, being the Cricklade Link secretary and volunteer and all you did for the community during the pandemic'.

Local Youth Network

CTC are using our recent area board grant funding for the LYN Rise youth activities, where without it there would be a lack of positive activities for our local vulnerable young people.

Some of the young people who were part of Cricklade juniors football club are no longer playing as the team has folded. The sports club is very important now as it gives the young people the opportunity to participate and stay active and healthy.

The month of March Keri has joined as the new youth worker. Keri is now bringing the xbox every Thursday and the young people are really enjoying playing Fifa. We will soon be starting a Fifa competition at the request of the young people.



Cricklade Spring Clean 2022

Cricklade Town Council had a fantastic turn out of residents for this year's Annual Spring Clean held on 2nd April 2022. Together we collected over 100 bags of rubbish! There were also tyres, a child's car seat, traffic cones, a highchair and unfortunately a lot of face masks. A fantastic achievement for a few hours work and the town looks so much better.



What's on in Cricklade for the Platinum Jubilee

Thursday 2nd June 9-15pm Beacon Lighting and Royal Proclamation - Saxons Rest, High Street
Bring your own drink to Toast the event.

Sunday 5th June 11am to 4pm Family Fun Day at Cricklade Leisure Centre
All welcome – free entry.

Sunday 19th June 2pm Cricklade Band & Cricklade Court Leet – Saxons Rest, High Street
Party in the Park.

The main events are noted above but for details of the others please see the Town Diary on the CTC website.

These appointments were made at the Annual Meeting of CTC on 16th May:

	Chairman	Vice-Chair
Full Council	Mark Clarke	Angela Jensen
Planning, Conservation & Transport Committee	Jonathan Hill	Tony Clements
Community & Leisure Committee	Bob Jones	Russell Osman
Premises & Finance Committee	Mark Clarke	Bob Jones
Personnel Sub-Committee	Angela Jensen	-

RW Bassett and Cricklade Community Area

YOUTH FORUM notes

28th April 2022



1. Attendees: Allison Bucknell (Wiltshire Council - RWB&C Area Board), Mari Roberts (Royal Wootton Bassett Academy), Angela Jensen (Cricklade Town Council), Sue Hughes (RW Bassett Town Council and LYN), Cole Schwarz (The Rise Trust), Amy Dallimore (Army Welfare Service, MOD Lyneham), Keri Dunne (Inspire to Aspire), Gemma Hall (Inspire to Aspire), Michelle Temple (RW Bassett Town Council), Cameron Strawson (Wiltshire Council - Youth Voice Support Worker), Zoe Markham-Lee (RW Bassett Academy), Alan Low (RWB Rugby Club and Swindon & Wiltshire Sports Partnership), Jane Vaughan (Wiltshire Council – Community Engagement Manager).

Apologies: Jan Kelly – Girl Guiding (Wiltshire North), Janice Bardwell

2. Open discussion:

Young People – Mental Health and wellbeing.

- There was a wide-ranging discussion about current support in schools, out of schools and including parental support.
MR reported that RWB Academy are following national guidance, they have appointed a full-time school counsellor and 5 emotional literacy support advisors and a 'Mental Health First aider' (to help support incidents of panic attacks etc.
- AJ expressed concern that Bradon Forest School was not linking with the group and also wondered if and how the group could link with Kingshill in Cirencester, which is attended by many young people from Cricklade. MR noted that good 'cross school' practices exist. The CEM was asked to confirm links with both schools and encourage engagement with the Forum.

ACTION – JV to make contact with Bradon Forest and Kingshill Schools

- Specific issues of concern reported included an increase in mental health issues affecting boys and of 'boy eating disorders'
- A lack of careers advisors in the area was also noted and it was reported that young people were struggling to find work experience. MT noted that RWB Town Council run a programme with their grounds maintenance team to offer experience.

- AL reported that there are now 40 girls now involved in playing at the Rugby Club but also noted a decline in players aged 16 – 19. The club runs a mental health programme and AB asked whether it could be ‘packaged’ to use with other groups?
- SH noted that the Richard Jones Foundation can provide financial support for young people who may need support in engaging in activities that will help them meet their potential.
- AD noted that community cohesion and a sense of belonging is particularly tricky in a MOD/military setting. Families feel that their kids are missing out. The AWS/Community Centre is trying to put on more activities for military personnel and looking to reintroduce the youth club.
- It was noted that the priorities for actions to address mental health and wellbeing were exercise, addressing food poverty, increasing positive social contact, and the importance of ‘FUN’ including collecting information about positive activities and sharing that information. These actions would be reported to the area board with a recommendation for inclusion on the RWB&C Community Action Plan.

3. Positive activities in isolated communities.

- There was a discussion about provision needed for young people located in more isolated communities (villages and large/remote housing sites).
- It was noted that there was a lack of clarity about this issue. It seemed that young people in rural villages may have more access to transport and more likely to travel to the towns where they go to school and have friends, but there was also a suggestion that new estates like Ridgeway Farm in Purton, may be more isolated as the community infrastructure had not yet caught up with the housing provision (e.g. public transport, community buildings etc.)
- It was felt that more work needed to be carried out to establish the experience for young people in both situations.

4. Recommendations to the Area Board.

- To note that the RWB&C Youth Forum had met, and discussions outlined in the meeting notes.
- To update the RWB&C Community Action Plan as follows:

- Remove actions 1.3 and 1.4 considering the information reported to the Forum (appendix 1) and subsequent discussions held.
 - ‘Year of Fun’ - Encourage a programme of inclusive, positive, fun activities for young people as a means of supporting positive mental health.
 - Research the existence of food poverty among young people in the Community Area and opportunities to address that issue.
 - Engage with Schools, local sports clubs, and leisure centres to consider ways to encourage more young people aged 16-19 to take regular exercise.
- 5. Terms of Reference** – The Area Boards across Wiltshire will be inviting ‘working groups’, set up to respond to local Action Plans, to adopt a simple term of reference. These will be brought to the next Forum for consideration.
- 6. Proposed date for Next meeting: Thurs 29th September, 4:30pm, via Teams**
(This Forum has agreed to meet on a quarterly basis).

**Young People (Mental health, wellbeing, and positive activities)
Cllr Allison Bucknell (Area Board Lead)**

Action 1.1 – Develop Review Local Youth provision, street based and safe space in the towns and assess provision in the villages.

ONGOING - An application for funding development of local youth provision in Cricklade was approved by the Area Board on 15th March.
Following a request from RWB Town Council funding allocated in March 2021 was rolled over to develop provision in 2022/23.
A Recommendation from the RWB&C Youth Forum, to ask T & PCs to comment on provision and requirement for outreach and safe space style youth provision was agreed by the Area Board on 15th March 2022.
28/04/22 - Limited response received from T&PCs, Street based and Safe Space Youth provision continuing in Cricklade and RW Bassett in 2022/23.

Action 1.3 - Investigate level of mental health support young people and their families should expect and the correct way to access that support.

NEW ISSUE
The RWB&C Youth Forum recommended this action is added to the Community Action Plan.
Recommendation accepted by the area board on 15th March 2022.
28/04/22 close this issue on the action plan to be replaced by actions emerging from the Mental Health related actions discussed by the youth forum.

Action 1.4 - Establish whether provision for mental health support through the ECHP process is delivering expected outcomes.

NEW ISSUE
The RWB&C Youth Forum recommended this action is added to the Community Action Plan.
Recommendation accepted by the area board on 15th March 2022.
28/04/22 close this issue on the action plan to be replaced by actions emerging from the Mental Health related actions discussed by the youth forum.

<p>Action 1.5 - 'Year of Fun' – Members of the RWB&C Youth Forum develop a programme of inclusive, positive and fun activities for young people as a means of countering mental health issues.</p>	<p>NEW ACTION linked to Young People, Mental Health and Wellbeing: The RWB&C Youth Forum recommended this action is added to the Community Action Plan.</p>
<p>Action 1.6 - Research the existence of food poverty among young people in the Community Area and opportunities to address that issue.</p>	<p>NEW ACTION linked to Young People, Mental Health and Wellbeing: The RWB&C Youth Forum recommended this action is added to the Community Action Plan.</p>
<p>Action 1.7 - Engage with Schools, local sports clubs and leisure centre to consider ways to encourage more young people aged 16-19 to exercise</p>	<p>NEW ACTION linked to Young People, Mental Health and Wellbeing: The RWB&C Youth Forum recommended this action is added to the Community Action Plan.</p>

CAMHS Revised list of services/resources

Index:

1. ADHD:	10. Disability:	16. Self-Harm
2. Anger:	11. Mood/Emotion	17. Sexual Assault:
3. Anxiety:	al Wellbeing:	18. Sensory Issues:
4. Autism:	12. Mental Health	19. Sleep:
5. Bereavement:	Psychological	20. Substance
6. Bullying:	based support:	Misuse:
7. Counselling:	13. Mentoring	21. Toileting:
8.	Support:	22. Tourette's:
9. Domestic	14. Parenting	23. Youth
Violence/Abus	Support:	Offending:
e:	15. Self-esteem:	

1. ADHD:

A Specialist ADHD nurse, may be helpful in offering targeted support: you can speak with your GP about this targeted support or call Virgin SPA: 0300 247 0090.

Referral information:

- A professional referral is required this is best completed by school based on Wiltshire Children Services requiring a report from school which needs to include factors such as academic level strengths and weaknesses, behaviour during structured and unstructured parts of the day, relationships with peers and adults, details of any interventions tried and any reports from other professionals.
- Information can be found on: <https://wiltshirechildrenservices.co.uk/community-paediatrics/support/attention-deficit-hyperactivity-disorder-adhd/>
- Information for families - https://wiltshirechildrenservices.co.uk/wp-content/uploads/2018/04/adhd_information_for_families_A5_service_booklet_17.01.18_LP.pdf

- ADHD Tips to managing ADHD - <https://www.therapistaid.com/worksheets/tips-for-managing-adhd.pdf>

Self-help for ADHD - <https://www.getselfhelp.co.uk/adhd.htm> - Have a range of subjects including:

Problem solving
Thinking Differently
Mindful breathing
Meditation

Mindfulness
Visualisation Exercises & MP3 downloads
Goal setting/ SMART Goals
Budgeting
Aim for a healthy life balance
Self-Care – Positive Steps to wellbeing

2. Anger:

Primary Children:

- www.elsa-support.co.uk – provides a range of information/resources to assist with managing anger, self-soothing and learning about strong emotions; such as:
 - <https://www.elsa-support.co.uk/wp-content/uploads/anger-worksheet.pdf>
 - <https://www.elsa-support.co.uk/wp-content/uploads/2020/03/Calm-down-dice.pdf>
- <https://www.homestoriesatoz.com/wp-content/uploads/2015/08/ANGER-CATCHER-DIRECTIONS.pdf> - fun activity that the child can make and then use, this includes emotional regulation skills.

Secondary and upwards:

- www.youngminds.org.uk – Anger management advice for parents
- www.youngminds.org.uk – Anger management information for young people, including how to manage anger, additional signposting information.
- www.therapist.aid.com - www.therapistaid.com/therapy-worksheet/coping-skills-anger
- www.getselfhelp.co.uk/anger.htm - provides more information about anger, CBT approach to understanding about anger and recommended ways to manage anger. Self-help materials and videos.
- Apps to assist with developing self-regulation skills: Headspace, Calm

3. Anxiety:

- There is self-help information on managing difficult thoughts, feeling and behaviour linked to emotional wellbeing from websites such as
 - <https://www.cosmickids.com/> offer yoga and mindfulness videos aimed at primary aged children
 - <https://www.cci.health.wa.gov.au/Resources/Looking-After-Yourself/Panic> - Appropriate for 16 + Self-help material and worksheets to work through.
 - Calming strategies to be developed with a young person via adult to support, to reduce fight/flight stress response and introduce opportunity to calm. Link from Beacon House, Brain stem calmers . <https://beaconhouse.org.uk/wp-content/uploads/2019/09/Brainstem-Calmer-Activities.pdf>
 - www.getselfhelp.co.uk
 - www.onyourmind.org.uk/
 - www.youngminds.org.uk
 - Anxiety & ASD:
<https://www.autism.org.uk/advice-and-guidance/topics/mental-health/anxiety>

- Online guided material:
A series of self-help videos with associated booklets and worksheets to help with anxiety and depression. Each video is 30-40 minutes and includes information about anxiety or depression, how parents can help and what young people can do to help themselves. Accompanying the videos are a series of worksheets which can be used to try out the ideas.
<https://www.oxfordhealth.nhs.uk/camhs/carers/self-help/>

Primary School age:

- ELSA information via the website www.elsa-support.co.uk – a range of free downloadable resources including managing emotions, coping skills, understanding emotions.

○

4. Autism:

Parenting support:

- As your child has a diagnosis of ASD, you can book onto a local Support in Wiltshire Autism Parenting Programme (SWAPP) Parenting course: T: 01225 718095 or email: TSLs.OperationalOffice@wiltshire.gov.uk
 - What is SWAPP? SWAPP is a partnership program between parents and their child's setting or school that aims to build an understanding of autism and the challenges and delights it can present. The program aims to empower families and staff who are closely involved in supporting a child or young person with autism. Sessions cover all aspects of autism including communication, sensory issues and behaviour.
- Who is SWAPP for? SWAPP is for families of children and young people with autism from preschool age to school year 13. A member of staff from the child or young person's setting/school is encouraged to attend whenever possible in order to develop a consistent approach around the child or young person. Children and young people themselves do not attend sessions
- <https://www.wiltshire.gov.uk/local-offer-early-years>
- <https://www.wiltshire.gov.uk/local-offer-primary>
- <https://www.wiltshire.gov.uk/local-offer-secondary>
- <https://www.wiltshire.gov.uk/local-offer-preparing-adulthood>

Agencies and Services:

- The Curly Hair Project: social enterprise supporting people on the autistic spectrum and the people around them. The website offers a range of reading materials, blogs, webinars etc.
www.thegirlwiththecurlyhair.co.uk - Information on anxiety; emotions, friendships, coping with meltdowns, teenagers, books for different ages, challenging behaviour and more...
- National Autistic Society (www.autism.org.uk):
 - National Autistic Society parent to parent service 0808 800 4106, details can be found here <http://www.autism.org.uk/services/community/family-support/parent-to-parent.aspx>
National Autistic Society new address: www.network.autism.co.uk
 - National Autistic Society specialist behaviour advice service, accessed via email behaviour@nas.org.uk or through the autism helpline 0808 800 4104
 - National Autistic Society have advice and resources for schools <http://nas-email.org.uk/YA3-508AY-56PR7D0499/cr.aspx?v=0>

- <https://youngminds.org.uk/find-help/conditions/autism-and-mental-health/>

5. Bereavement:

- www.childhoodbereavementnetwork.org.uk . A range of Information is available i.e. how schools can support bereaved students. Free downloadable app Grief: Support for Young People
- Cruse Bereavement care can be contacted:
 - Local services: Bath 01761 417250 bath@cruse.org.uk (Covering Bath, Chippenham, Trowbridge, Devizes, Warminster, Frome, Melksham and Warminster)
 - Salisbury 01722 411938 salisburybranch@cruse.org.uk (Covering Salisbury, Amesbury, Fordingbridge, Netheravon, Tidworth, Downton and Shrewton)
Please visit the website for your nearest branch for more information about the support and services offered, as well as a full list of towns and villages covered by each branch.
 - https://www.cruse.org.uk/sites/default/files/uploaded_files/Cruse%20YouBeU%20Signposting%20Pack.pdf (information leaflet detailing a range of services, this more helpful to share with adults, than young people directly).
- Cruse Bereavement care have a helpline for telephone support 0808 808 1677 and their own website for young people <http://hopeagain.org.uk/>
- <https://www.winstonswish.org.uk/supporting-you/support-for-schools/#How-you-can-prepare> Winston's Wish provide advice for schools when a child is bereaved; along with practical advice for children and helpline for anyone caring for a bereaved child 08088 020 021

6. Bullying:

- www.bullying.co.uk – a website for both children and adults affected by bullying
- www.childline.org.uk/info-advice/bullying-abuse-safety/types-bullying/building-confidence-bullying/
- www.kidscape.org.uk/advice/advice-for-young-people/dealing-with-cyberbullying/
- <https://youngminds.org.uk/find-help/feelings-and-symptoms/bullying/#:~:text=%20Specific%20types%20of%20bullying%20include%3A%20%201,7%20bullying%20because%20you%20are%20different%20More%20>

7. Counselling:

- For a summary of counselling/support services available in Wiltshire please visit the On Your Mind website and look at "other services" www.onyourmind.org.uk
- Primary Aged Children: Targeted Emotional Literacy Support (ELSA) in school to help child identify and better manage difficult thoughts, feelings, and behaviour.
- It may be helpful to request increased pastoral support or an intervention from the school nurse (Virgin Care) or counsellor, if available.

- Barnados Service- self-referring – available for 5 to 18-year olds in Wiltshire : Providing Information, advice, and support for young people and their families/carers, support options include online and face-to-face counselling, decider skills group sessions and positive activities in the community. Information can be found on the www.onyourmind.org.uk.
- <https://familycounsellingtrust.org/> - The service is a counselling based early intervention support to children and young people. Please look at the website for more information and how to refer. Please note this is a means tested service.
- Teen Talk provides a confidential counselling service to young people aged from 10 to 25 within North and West Wiltshire. Services are offered face-to-face at our sessions in Melksham, Chippenham, and Westbury. We also offer telephone/video support. They offer short intervention person centred counselling, with a course of therapy typically lasting between 6 and 8 weeks. Referrals can be made on our website at www.teentalk.org.uk and accepted from young people, parents and professionals.
- We Hear You (working in Matravers School (Westbury) Frome College, Selwood and Oakfield (Frome), The Hubb in Trowbridge (for referrals from Trowbridge schools) - Works with adults and children aged 4 and up impacted by cancer or life threatening conditions from diagnosis to bereavement including children who themselves have cancer or a life threatening condition. Face to face session will resume mid-March/April in Frome, Bath, Yeovil, Street and Midsummer Norton. Will also offer sessions in Chippenham from Sept/Oct 2021. Online sessions also available for young people aged 12+. Works with adults and children aged 4 and up impacted by cancer or life-threatening conditions from diagnosis to bereavement including children who themselves have cancer or a life-threatening condition. Face to face session will resume mid-March/April in Frome, Bath, Yeovil, Street and Midsummer Norton. Will also offer sessions in Chippenham from Sept/Oct 2021. Online sessions also available for young people aged 12+ and up to 16 sessions are offered. Referrals are from individuals, schools, GP, cancer nurse specialists and community organisations. <https://www.wehearyou.org.uk/>

8. Domestic Violence/Abuse:

- <https://www.citizensadvice.org.uk/family/gender-violence/domestic-violence-and-abuse-getting-help/>
- Freedom Programme for female victims of domestic abuse
<http://www.freedomprogramme.co.uk/avs.php?search=wiltshire&Submit=Submit>
- **Splitz** help around issues linked to domestic abuse: T: 01225 777724. splitz@splitz.org.
- Splitz Young Persons Support
 - The Young Persons 121 support that takes place is for the ages of 11+. This takes place in a safe environment at the young person's school and there is around 6 educational structured sessions around helping young people understand the domestic abuse they have witnessed and will improve safety and promote recovery. Each case is reviewed on a case by case basis for suitability and we will need to discuss support with a safe care giver. Topic can include:
 - Safety planning
 - Domestic abuse
 - Healthy/unhealthy relationships
 - Emotions
 - Wellbeing/Resilience strategies

- Professional referral: <https://www.splitz.org/referral-forms/phoenix-professional-referral-form.html> .
- www.youngminds.org.uk/find-help/for-parents/parents-guide-to-support-a-z/parents-guide-to-support-domestic-violence/

9. Disability:

Support:

- Barnardo's provide a range of services for boosting self-confidence for children with disabilities 01249 463907 (North)
- **Learning Disability Team** – Virgin Care: children who have significant and complex needs and have a learning disability. They may have behaviours that could be perceived as challenging for those around them and themselves. This may include their general behaviour, continence problems, sleep problems or difficulties around growing up. The Community Children's Learning Disability Health Service are a specialist team of Learning Disability Nurses who work across Wiltshire to provide a flexible and accessible service that gives support and advice to families who have a child or young person with a learning disability. A professional is required to access the service - <https://wiltshirechildrensservices.co.uk/learning-disability-health-service/information-for-referrers/>

10. Mood/Emotional Wellbeing:

Self-help & Websites:

- <https://www.annafreud.org/on-my-mind/resources/>
- Oxford Health NHS Foundation Trust has produced a series of self-help videos with associated booklets and worksheets, initially to help with anxiety and depression. Each video is 30-40 minutes and includes information about anxiety or depression, how parents can help and what young people can do to help themselves. Accompanying the videos are a series of worksheets which can be used to try out the ideas. <https://www.oxfordhealth.nhs.uk/camhs/carers/self-help/>
- Self-help information on managing difficult thoughts, feeling and behaviour linked to emotional wellbeing is available from websites such as:
 - www.onyourmind.org.uk/
 - www.childline.org.uk/info-advice/your-feelings/feelings-emotions/
 - www.youngminds.org.uk
 - www.getselfhelp.co.uk
 - www.moodcafe.co.uk/managing-your-emotions.aspx
 - www.elsa-support.co.uk/downloads/ (younger age group)

11. Mental Health Psychological based support:

- IAPT offer a wide range of support from psycho-educational courses to one-to-one intervention, as everyone's needs, and preferences are different. Please look at the IAPT website to read about the available services and how to self-refer: <https://iapt-wilts.awp.nhs.uk/> Ph: 01380 731335

- Mental Health In Schools Teams (MHST). The role of the Education and Mental Health Practitioners (EMHP's) is to provide low intensity interventions to children, young people (CYP) with 'mild to moderate' presenting mental health issues.

The emotional and mental health difficulties EMHP's can work with in CYP and parents include:

- Low Mood
- Panic
- Worry/generalised anxiety
- Sleep problems
- Simple phobia
- Stress/Tension
- Difficulties self-organising
- Behavioural and emotional regulatory difficulties
- Some low-level difficulties with anger
- Low level self-esteem difficulties
- Mild social anxiety
- Low level compulsive behaviour
- Mild Health anxiety
- Assertiveness or interpersonal challenges (e.g., with peers)

Referrals can be made by mental health leads and school nurses within the schools.

- Place2Be – Supporting all students at Wellington Academy (one to one, brief interventions/signposting, whole class work, assemblies, online and face to face), all staff at Wellington Academy. Support with student's mental health, signposting for own issues. Parents of children at Wellington Academy (where there is a need to support them for the benefit of their child) and Parent workshops (online at present). Please speak to staff at Wellington Academy who can refer you into this service if they feel it is appropriate.
- Mental Wealth Academy for 16-25 year olds (**1 year project starting July 2021**) - The programme provides free individualised support to those young people dealing with mild to moderate mental health and wellbeing issues. The Transition Well-being Practitioners will offer bespoke support over 12 weekly sessions to young people through face-to-face and virtual sessions, which may cover issues relating to:
 - Access to education employment and training
 - Dealing with anxiety/stress
 - Personal identity
 - Physical health/Body image
 - Recognising/Managing emotions
 - Relationships/Social media
 - Steps to wellbeing
 - Social skills/Engagement

parents/ carers and young people themselves can make a referral to this service via an online form: <https://www.response.org.uk/children-young-people/mental-wealth-academy-request-for-service/>

12. Mentoring Support:

- Wiltshire Mentoring Service: ages 8-17 Call Sue Nash Sue Nash T: 01225 716505 or M: 07789 940970 to discuss referral in the first instance. This scheme is only available for children and young people who are receiving services from the Young Peoples Service which includes Youth Offending Team, Stronger Families Team and Emerald Team
- Primary Mentoring – Sue Nash Wiltshire Council – for age 8-11 year olds who are at risk of developing social, emotional and mental health difficulties. The child must not be receiving services from any other agency. Referrals are only accepted from the Primary Schools. If the scheme is not currently running in a primary school, the school will need to contact Sue Nash.
- Go Girls and CHAPS – accessed via Sue Nash – Wiltshire Council - Go Girls and CHAPS programmes are offered for years 8-10 across secondary schools in Wiltshire. The programmes provide the girls and boys with opportunities to engage with sessions on issues that affect them. They also aim to promote self-esteem, assertiveness, healthy relationships, keeping safe, stress and anger, substance abuse. Schools will need to request the programme and refer 6-8 pupils.
- Some secondary schools have a peer mentoring service; request information about this via pastoral care/HOY etc.
- The Rise Trust Chippenham offers mentoring in some schools
<http://www.therisetrust.org/services/mentor/>
- www.buildingbridgessw.org.uk/about/programme-eligibility/ In order to take part in the Building Bridges programme you must be aged 15* or over, living in Wiltshire or Swindon and currently unemployed. Please note that we are not able to work with anyone who is employed in any capacity, but we can work with people who are on zero-hours contracts that have not received any income from employment in the last three months. We can only support young people aged 15-18 who are not in education, employment or training (NEET) or at risk of becoming NEET. Referral: <https://buildingbridgessw.org.uk/take-part/>
- Wiltshire Mental Health Inclusion Network Service delivered by Rethink Mental Illness – Transition support for 16-21 year olds; provide advice and signposting, digital app support, drop ins. (Leaflets under enclosures on G drive).

13. Parenting Support:

- Home Start Support and friendship for families - All parents struggle at one time or another. We are there to support families through their toughest times. Families we help may be facing challenges such as:
 - Poor mental or physical health – including post-natal depression
 - Family breakdown, or bereavement
 - Isolation
 - Financial worries
 - Twins, triplets ... or more!

Support is completely free, and families can self-refer or be introduced to us by another agency. Please see our Get Support page for more information. You can approach us directly by completing a Self-Referral Form or if you want more information first send in an Initial Interest Form

www.homestartkennet.co.uk/ Ph: 01672 569457 We support families across the community areas of Tidworth – Pewsey – Devizes – Marlborough – Calne – Chippenham. We also offer support to Military families that are new to the area.

www.homestartsouthwilts.org.uk/ Ph: 01980 676237 Home-Start South Wiltshire provides a high-quality service for families living in the former Salisbury District Council Area from Larkhill in the north to Downton in the south, from Mere in the west to Whiteparish in the east. Self-referrals are accepted https://homestartsouthwilts.org.uk/get-support/#support_how

- Reduce family isolation and increase social support networks
 - Strengthen parent-child relationships
 - Improve parents' physical health & emotional well being
 - Develop and improve parenting skills
 - Improve the home environment
 - Improve children's health, wellbeing and development
 - Increase access to health, education and community services
-
- NSPCC Building Blocks - Tidworth area only - Professional needs to refer Being run by NSPCC Ashdown Centre contact Gayle Jordan 01980 846164. <https://learning.nspcc.org.uk/services-children-families/building-blocks>
eSupport for families (there needs to be a child under 7 in the family) on a range of areas, nutrition, managing stress, managing behaviour e.g. bedtime, relationships. There is an initial assessment and then the Building Blocks Practitioner can offer between 2 – 20 weekly sessions in the family home
 - The Rise Trust provide parenting support workshops <http://www.therisetrust.org/services/parenting-workshops/> (North, 12 weeks, age 3-6. Challenging Behaviour courses = 4 weeks, up to age 11)
 - The Rise Trust Family Visiting Service <http://www.therisetrust.org/services/family-visiting-service/> (all ages near Chippenham)
 - Triple P parenting support, contact Claire Turner Claire.Turner@wiltshire.gov.uk 07767 230 082
 - Care for the Family – Time out for parents - They aim to Help support parents/carers in meeting their child's needs, focusing on children aged between 3 to 11 years with a disability or special needs, particularly those who have learning, developmental and behavioural issues. Consists of seven sessions. Contact: <https://www.wiltshirehealthyschools.org/core-themes/whole-school-approach/working-with-parents/parenting-programmes/> self-referral option.
 - Support from your local children's Centre. If you are not currently connected with a children's Centre their details can be found here <http://www.wiltshire.gov.uk/child-care-childrens-centres>
 - Support groups and activities for parents and young people through the Wiltshire Parent Carer Council https://www.wiltshireparentcarercouncil.co.uk/en/What%27s_on
 - [HappyMaps | Support for Your Child's Mental Health](#) – Centralised resource for parents about Child and Adolescent Mental Health.

14. Self-esteem:

- www.cci.health.wa.gov.au/Resources/Looking-After-Yourself/Self-Esteem - more appropriate for 16+; the website has a range of psychoeducation and worksheets to help with challenging negative self-esteem
- www.childmind.org/article/how-to-build-boys-self-confidence/ - For supporting boy's self-esteem, due to different needs.

- www.kidshealth.org/en/parents/self-esteem.html - This is for parents of younger children, so they can support improving their child's self-esteem.
- www.kidshealth.org/en/teens/self-esteem.html?WT.ac=p-ra
- www.minds.actionforchildren.org.uk/self-esteem - For parents to support their child with practical tips and resources.
- www.nhs.uk/conditions/stress-anxiety-depression/raising-low-self-esteem - This site is for all ages and is an NHS site.
- www.nhsinform.scot/illnesses-and-conditions/mental-health/mental-health-self-help-guides/self-esteem-self-help-guide. Self-help workbook to work through for mild and moderate concerns with self-esteem. For older young people.

15. Self-Harm

Accessing Help:

- www.childline.org.uk/get-support/1-2-1-counsellor-chat/
- Emergency Text Service - For support from Shout people need to text Shout to 85258. Details are available on Shout's website, <https://www.giveusashout.org/get-help/> this information can also be accessed via the Youngminds website.
- If requiring support from a CAMHS practitioner and it is not an emergency, then please call the BSW CAMHS helpline - 0800 023 2133 - 24/7 number - 9am-11pm this support will be provided by a CAMHS clinician based within Oxford Health. 11pm-9am this number will divert to a call handler within the NHS 111 service."

Information for professionals:

- <https://www.mentallyhealthyschools.org.uk/mental-health-needs/self-harm/>
- <https://www.harmless.nhs.uk/>

Websites and Resources:

- <https://www.childline.org.uk/info-advice/your-feelings/self-harm/self-harm-coping-techniques/>
- The NHS have a webpage where you can find information around self-harm and how to help and support someone through this. <https://www.nhs.uk/conditions/self-harm/>
- You may find it helpful to access information and support from peers on a forum basis, The National Self-Harm Network have a forum which you can find at <http://nshn.co.uk/>
- You can access a Wellbeing Action Plan from Charlie Waller on <https://charliewaller.org/media/l3jfcq4/wellbeing-action-plan-08-2020.pdf>
- No Harm Done – Young Person Guide https://youngminds.org.uk/media/1211/no_harm_done_young_peoples_pack.pdf
- No Harm Done – Parents Guide https://youngminds.org.uk/media/1209/no_harm_done_parents_pack.pdf
- No Harm Done – Professional's Guide https://youngminds.org.uk/media/1210/no_harm_done_professionals_pack.pdf

16. Sexual Assault:

- <https://www.firstlight.org.uk/swindonwiltshiresarc/> **The Swindon and Wiltshire Sexual Assault Referral Centre (SARC)**
Supports victims of rape or sexual assault throughout Swindon and Wiltshire, whether they are men, women or children. Trained professionals can provide immediate medical care, a forensic examination and onward referral to counselling and other support. The service is available whether or not you wish to have police involvement. SARC accept ISVA referrals for aged 3+ but for forensic services YP need to be 16+. Revival is 13+.
- NSPCC: Letting The Future In is a course run in Swindon and they may accept children from Wiltshire onto the waiting list. T: 01793 683100
- <https://www.revival-wiltshirerasac.org.uk/> **Revival** -specialist counselling- 6-8 individual sessions for over 13 years in Swindon, Salisbury Trowbridge or Chippenham who have been raped, sexually abused or sexually assaulted. Self-referral. support@revival-wiltshirerasac.org.uk Counselling Line: 01225 751 568
- Swindon & Wiltshire Sexual Assault Referral Centre SARC <http://www.swindonsanctuary.co.uk/Under-18s/Youngadults> Self-referral helpline: 0808 168 0024 or General enquiries 01793 267018
- <https://www.onyourmind.org.uk> **Healthy Minds Wiltshire** A Wiltshire wide service for young people aged 5-18 experiencing early mental health issues . Services offered include information and advice , signposting , positive activities , group work and counselling . Support also available to parents and professionals
- Treatment and Recovery Centre – Bath Trauma Centre - <https://www.trc-uk.org/trc-therapy-centre-1> - <https://www.trc-uk.org/contact-2> (referrals)
- <https://rapecrisis.org.uk/> **Rape Crisis UK** Provide frontline specialist, independent and confidential services for women and girls of all ages who've experienced any form of sexual violence, at any time in their lives

17. Sensory Issues:

- Paediatric Therapy, Occupational Therapy can be referred directly into Virgin Care SPA.

18. Sleep:

Websites:

- www.autism.org.uk/advice-and-guidance/topics/physical-health/sleep/parents
- NHS choices sleep advice, information and sleep clinics details <http://www.nhs.uk/LiveWell/sleep/Pages/sleep-home.aspx>
- <https://youngminds.org.uk/find-help/feelings-and-symptoms/sleep-problems/>
- If your child is pre-school then please speak with your health visitor for advice and guidance.

19. Substance Misuse:

- Motiv8 support young people who are using drugs and/or alcohol. Phone: 0800 169 6136 Email: info@dhimotiv8.org.uk website: <https://www.dhi-online.org.uk/get-help/young-peoples-drug-alcohol-services/motiv8>
- M-PACT is a whole family programme supporting children affected by parental substance misuse website: <https://www.actiononaddiction.org.uk/addiction-treatment/families-and-children/m-pact> email: families@actiononaddiction.org.uk phone: 01985 843780
- FRANK Freephone 0800 77 66 00 (24 hour service, provides translation for non-English speakers) www.talktofrank.com Confidential information and advice for anyone concerned about their own or someone else's drug or solvent misuse.

20. Toileting:

Websites:

- <https://www.rcpsych.ac.uk/mental-health/parents-and-young-people/information-for-parents-and-carers/children-who-soil-or-wet-themselves-for-parents-and-carers>

21. Tourette's:

Information from VC. Assessment/diagnosis of simple Tics/Tourette's Syndrome

Exceptions:

CAMHS will see children and young people where Tics/Tourette's are part of a comorbid mental health disorder such as severe anxiety, depression.

Virgin Care Community Paediatrics will see children and young people where TICS/Tourette's are due to/part of ADHD and/or ADHD medication.

Websites:

- Tourette's Action - www.tourettes-action.org.uk -Help desk 0300 777 8427 - Support, advice, resources and training opportunities for those with Tourette's Syndrome or working with those with Tourette's Syndrome.
- NHS Choices - www.nhs.uk - Self-help tips available on NHS choices website along with information on tics and Tourette's Syndrome and a video of a Neurologist talking about Tourette's Syndrome.
- Great Ormand Street Hospital (GOSH) has a wealth of information about Tourette's syndrome on their website including information on how to manage tics in the classroom and bullying amongst other common concerns. <https://www.gosh.nhs.uk/conditions-and-treatments/conditions-we-treat/tourette-syndrome>

22. Youth Offending:

- Wiltshire Youth Offending Services work with children and young people to prevent offending behaviours, who are offending or are victims are offending.
 - Prevention support in relation to aggressive or violent behaviour can be requested from the Youth Offending Team. A professional who knows the child can contact the duty officer on

01249 709400 to discuss further. Email either YOT_chippenham@wiltshire.gcsx.gov.uk or YOT_Salisbury@wiltshire.gcsx.gov.uk

- Information leaflet - <https://www.wiltshire.gov.uk/media/3460/Prevention-leaflet/pdf/Yot-prevention-leaflet.pdf?m=637160018743300000>

SWIFT – Swindon and Wiltshire Intervention for Families to Thrive

Wiltshire Police response to support communities who may require an early intervention to:

- Stop issues and risks escalating.
- Prevent young people from becoming part of the criminal justice system.
- Reduce the vulnerability of young people becoming victims or perpetrators of crime.

Wiltshire Police now offer a new targeted intervention programme for children/young people (**SWIFT**) which builds on the previous Early Intervention Project.

SWIFT is a strengths-based programme, understanding the impact of Adverse Childhood Experiences (ACEs) and trauma, but focussing on Protective and Compensatory Experiences (PACEs). The programme has five objectives:

For more information, please contact the team at Swiftswindon@wiltshire.pnn.police.uk

[]



Environmental Forum

RWB&C Area Board - working group.

Meeting notes – 26th April 2022

Attendees: Cllr Steve Bucknell (chair), Anna Birkett (Cricklade Climate Action), John Loran (Rotary), Tony Currivan (Clyffe Pypard Environment Group), Paul Prictor (Clyffe Pypard Environment Group), Richard Pagett (Purton resident), Ann Howells (Sustainability Task Group ECORWB), Cate Watson (RWB Environmental Group), Dave Gardner (RWB Nature reserve Trust), Pat Farrow (RWB Town Council), Jason Cook (ECORWB), Dave Knight (RWB Environmental Group). Alexa Davies (Wiltshire Council CEM), Jane Vaughan (Wiltshire Council CEM).

Apologies: Eve Silvester (RWB Town Council), Anne West (Cricklade Climate Action).

- **Welcome:** The Chair welcomed the group as it met for the first time. He explained the idea behind developing an Environmental Forum was to provide an opportunity to network and share enthusiasm and expertise that is apparent across the Community Area and to feed recommendations into the area board for inclusion in the action plan and for the consideration of funding relevant projects.
- **Where are we now?** Wiltshire Council Climate team officers had prepared a narrated presentation to outline current activity engaged in by the Council and an indication of other actions taking place in other communities across the County. (for summary see appendix 1)

The Forum acknowledged that there was a lot of activity being undertaken and considered trying to identify some short- and medium-term actions that could be worked on more collaboratively across the area. There was a wide-ranging discussion which included:

Rewilding and Tree Planting:

- CW reported that rewilding and protection of green spaces was a priority for the RWB Environment group - including conducting a resident's consultation. Cate reported perceived issues in relation to communications with officers in Streetscene.

ACTION –

CW would send a summary of the experience to JV/AD

ACTION –

JV/AD would follow this up with Streetscene to provide an understanding of obstacles that colleagues might be experiencing.

- SB and PF suggested the identification of spaces that could be appropriate for planting community orchards. There was also a suggestion that every child would be given a tree to

plant at home or in designated spaces at schools – this could be a part of the ‘Plant a Tree for the Jubilee’ initiative.

- DG of the RWB Community Nature Reserve Trust talked about the need to map and capture the number of trees being planted, so that it would be possible to track progress and also to ensure the ongoing care and maintenance of new trees. There was a discussion about how this could be undertaken.
- TC of the Clyffe Pypard Environment Group reported that they were conducting a habitat survey, looking at the diversification of agriculture. It was noted that there are a number of Tenant Farmers on Wiltshire Council owned farms in the area and that they may be willing to get involved.

Active Travel:

- DK explained an RWB Environment group aspiration to develop a network of joined up cycle routes/dual use routes across the Community Area, that would enable local people to move around the area without a car. Both for leisure and for business/home requirements.
- There was a discussion about the complexities and expense involved in making significant progress on a desired route from RWB to junction 16 of the M4 and on into Swindon.
- The forum displayed an aspiration to identify smaller schemes that could be undertaken, which might eventually link together to provide a safer route linking the main settlements in the Area.
- The RWB ENV group were happy to share plans and work completed to date.
- It was noted that, in other areas area boards have worked with highways officers to develop smaller locally identified routes through the former CATG groups and also specifically focussed task groups.
- There was a suggestion that, as a first step, the group might want to consider trying to link with local walking groups, horse riders etc to identify local footpath ‘Wardens’ who might help identify key routes (1x north – south, 1x east to west), these could then be promoted with maps and signage. It might be possible to develop this work with the new Local Highways and Footpath Improvement Group (LHFIG).
- It was also noted that, in other areas, parishes identify a single point of contact who liaises directly with the Countryside officer.

ACTION –
AD would provide further details.

Making buildings more energy efficient:

- CW reported that the RWB Env group was promoting a Solar PV discount Scheme, which offers a 10% reduction to people living in and around Royal Wootton Bassett.

ACTION –

CW was asked to share information about this scheme on the Area Board 'Our Community Matters' page – to ensure accurate information is shared on the newsletter.

- It was noted that other areas in the County had invested in locally held Infra-red cameras to conduct. Thermal imaging surveys of houses which to help people improve the efficiency of their homes.

ACTION –

SB would find out more information about projects run in Chippenham and Sherston.

Reusing, Repairing, Recycling:

- There was interest in developing existing ideas of a Repair Academy/Swap Box.

ACTION –

PF would progress a suggestion that RWB Town Council might be able to identify space for a repair café at the Manor House.

The group agreed that it would be useful for the Forum to meet on a regular basis and, in the first instance this would be in approx. 8 weeks' time. A term of reference would be drawn up for the Forum and this would be brought to the next meeting for approval.

It was also decided that a separate task group should meet as needed between Forum gatherings to develop and progress actions. The following individuals volunteered to sit on this group and SB would contact them to arrange a future online meeting.

Pat Farrow – patfarrow@royalwoottonbassett.gov.uk

Jason Cook – jason.cook@btinternet.com

John Loran – jsloran@aol.com

ACTION –

SB would contact volunteers and arrange online task group meeting.

- **Recommendations to the Royal Wootton Bassett and Cricklade Area Board.**
 1. To note that the First meeting of the RWB&C Area Environmental Forum has taken place.
 2. To note that a smaller action group will be formed to progress actions between meetings.
 3. To note the discussions and actions identified within these meeting notes.

Next meeting: Tuesday 28th June (6:30 pm via Teams)

Royal Wootton Bassett and Cricklade Area Board Community Care Group

Wednesday 25th May 2022, 10.30am – 12 noon
Cricklade Town Council Chambers
Ockwells, 113 High Street, Cricklade, SN6 6AE

Notes: A big thank you to Duncan from Cricklade Town Council for making the group welcome for this meeting and to Nicola for taking notes of the meeting.

ATTENDEES:

Cllr Mary Champion	Wiltshire Councillor
Cllr David Bowler	Wiltshire Councillor
Stevie Palmer (Chair)	Volunteer Community Organiser
Ashley Harris	Carers Support
Nicola Arthurs	Cricklade Town Council
Kay Ashlin	Lyneham
Diana Kirby	Tockenham Parish Council

Apologies: Alexa Davies, Catherine Hacker, Rose Carrigan, Louise Nankivell, Heather Ponting-Bather, Ali Gardner.

1. Update from Cllrs Mary & David on funding for information booklet

The next RWB&C Area Board meeting is 6pm for 6.30pm start at Lyneham Primary School on 15th June 2022. The funding for the information booklet (£500) will be on the agenda as a Councillor initiative and we are hopeful it will be agreed. The quote for 500 copies is approx. £250 and then if there are a lot of amendments, we could re-print (if it's just a couple of items then send an extra page insert to update).

2. Update on progress of information booklet and distribution

The initial print run will be distributed pro rata on the number of residents and to the parishes and councils that have been involved in the group. 1 copy to be put in places such as doctors, village hall etc. with a note to go to x for a copy is the plan. Individual parishes and councils to decide on their own distribution points.

There will be an electronic copy to be added to local parish & town websites and circulated to relevant practitioners.

It was also decided to send 1 hard copy to the parishes not involved to see if it would encourage them to become involved in the group.

3. 'Celebrating Age'

Rebecca Seymour has funding for a singer to attend an event in RWB suggested date 13/7/2022 from 2pm to 4pm. Max limit of 60 to be set and tea and cake to be available in interval. Stevie is looking for volunteers on the day. Possible volunteers - Mary, Diana and Kay.

4. Health Fair

Alexa suggested a Health Fair at Lime Kiln Leisure Centre in RWB in October might be an idea to bring the local groups together and help make people aware of the support which is available. The group felt this was a good idea. It would be open to support organisations and the public.

Possible organisations to ask:

Carers Support	Age UK	Doctors surgeries	Public Health
Parkinsons Nurses	Admiral nurses	Wiltshire Sight	Care homes
Alzheimers Support	Mobility shops	Phoenix Transport RWB	Link scheme

ACTION – all to come to next meeting with any further ideas of participants.

5. Updates / AOB

Hospital discharge: discussion regarding how dis-jointed the process is. If you have a support system, or you are well enough then you will be ok. If your support system isn't what you claim, then there are a lot of issues. An example was a resident who had numerous stays in hospital and care homes and it took 10 months to get a full assessment completed.

This group is good for sharing knowledge and for us to pass onto our colleagues, residents etc if they reach out to us.

In conclusion, it was felt that we will try and get a Practice Manager to a meeting and ask 2 specific questions:

The discharge from hospital process and transport to and from hospital – would it be possible to put an insert in the hospital letter stating a local option such as do you have a link scheme or does the local area have a dedicated taxi company they can recommend? A lot of the time the elderly do not have access to internet etc to research this themselves.

Information sharing:

Stevie - copies of Age UK booklets

Nicola - copies of Independent Age booklets

Ashley - Carers Support booklets.

Carers Cafe (supported by Carers Support) is being held on 7th June 2022
10.30 – 12 noon at The Angel Hotel, Royal Wootton Bassett. All carers welcome.

Social prescribing – a speaker booked for next meeting on 29th June 2022.

Dates of next meetings:

29th June 2022 – venue to be advised.

20th July 2022 – venue to be advised.

Royal Wootton Bassett & Cricklade Area Board
15th June 2022

Annual Review of Local Priorities

1. Purpose of the Report

- a) To report on progress made in addressing the Area Board priorities selected for 2021/22
- b) To consider any new evidence or information that will help inform the Area Board in selecting its priorities for 2022/23
- c) To highlight potential priorities for the Area Board to consider for 2022/23
- d) To inform the Area Board of the broad mechanism for delivering these priorities including (where appropriate): leads, working groups and allocating funding.

2. Introduction

This report has been written by the Community Engagement Managers in consultation with the Area Board Chair. It is provided to help celebrate the success so far and support the Area Board Councillors in setting their priorities for the coming year.

In early 2021, the Community Engagement Manager combined data from the Community Area “Joint Strategic Needs Assessment” (JSNA) with other sources of data and additional local intelligence. This was used to produce a Community Area status report that highlighted where further local improvements may be required. In May 2021, this report was shared with local Area Boards to help inform which priorities it should focus its energy and resources upon.

Given the challenging financial environment, both nationally and locally, Area Boards are encouraged to continue to develop this evidence led approach to its work, so that they can have the greatest impact on the lives of our communities. This includes:

- ✓ Selecting priorities and directing resources to where there is the greatest need and where the Area Board can make a tangible contribution;
- ✓ Being clear on what the Area Board is trying to achieve and the mechanism for doing so; and
- ✓ Regularly reviewing and communicating progress against the chosen priorities.

3. Progress on 2021/22 Area Board priorities

The Royal Wootton Bassett & Cricklade (RWB&C) Area Board, working with its partners and the wider community has focussed its attention over the past year on the priority areas below. Appendix A summarises the progress that has been made so far but some of the key achievements include:

- a) **Young People – Health, Wellbeing and Positive Activities:**
Introduced the Community Area Youth Forum, supporting the completion of Wiltshire Council's Youth Survey and, in collaboration with Town and Parish Councils, developing local outreach and safe space youth provision.
- b) **Older and Vulnerable People - Health, Wellbeing and Social Isolation:**
Established a network of town and parish representatives to enable co-production on events and activities and improve sharing of information and resources across the community area. This is called the RWB&C Community Care Group. Established a network of practitioners working in the local area (from both Wiltshire Council and partner agencies such as Carer Support) resulting in improved joined up working. Actively encouraged and supported older and vulnerable people to get out again into their communities through the Celebrating Age programme.
- c) **The Environment** – formed a community area wide Environmental Forum and supporting tree planting projects.

4) **The context for agreeing new Area Board priorities.**

The selection of Area Board priorities should be undertaken using both the evidence available to us, as well as the context within which we are operating. Both are continually changing, and the following is provided to help inform the Area Board's decision.

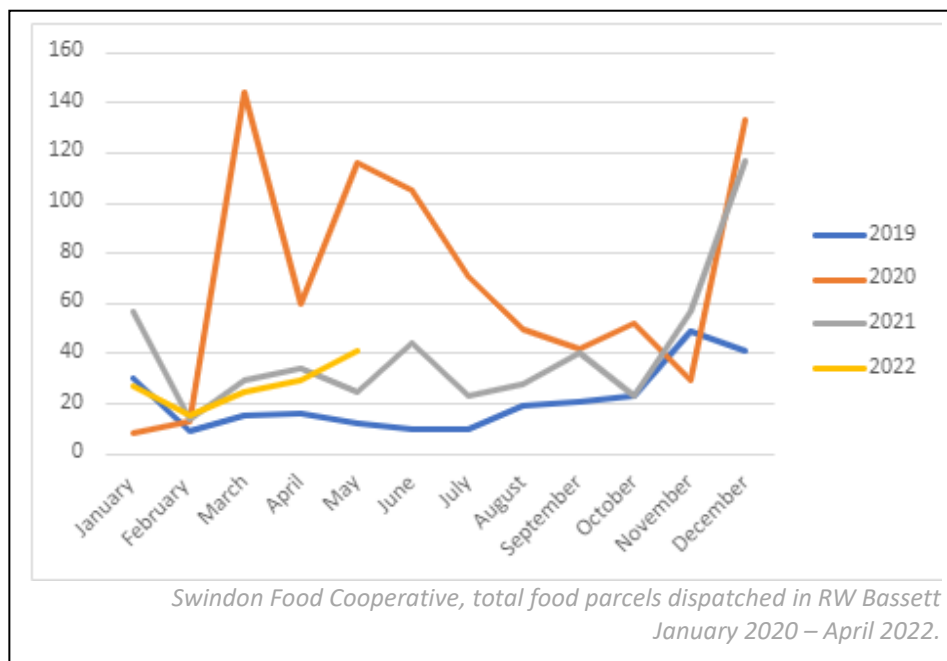
- a) The Joint Strategic Needs Analysis was collated 2 years ago in 2020 and although it used the latest information available at the time, some it is now out of date. This is partly due the significant impact COVID-19 has had on issues such as debt, the economy and mental health as well as the release of more up to date data that was not previously available. For the RWB&C Community Area, this includes

- [Wiltshire Citizens Advice Annual Report](#)
- [Wiltshire Intelligence Bringing Evidence Together \(JSNA update\)](#)
- Wiltshire Council Youth Survey 2021

It should also be noted that:

- The Wiltshire Climate Strategy and Green and Blue Infrastructure Strategy have both now been adopted and Wiltshire Council have committed themselves to being carbon neutral by 2030. The challenge is to consider what local actions we can undertake.

- Inflation is very high with fuel costs doubling or more in price. This is hitting poorer families and the elderly / vulnerable the most.
- The Swindon Food Collective (SFC) reports demand for food parcels in Royal Wootton Bassett rose dramatically during the pandemic and, while they dropped during 2021, they have not returned to previous levels, and suggest another rise is in progress and a further spike is likely this autumn.



- SFC has also supported a foodbank in Lyneham since May 2021, they report relatively low numbers of parcels dispatched, a total of 31 parcels have been dispatched in that time (none in March, April and May 2022).
- In addition the Malmesbury and District Foodbank operates once a week from the Jenner Hall in Cricklade. Stats for this outlet are not currently available.

b) 2021/22 Area Board priorities were selected whilst in the middle of the COVID-19 pandemic. The demands of the public health crisis demonstrated the importance of partnership working with some services struggling to cope and many of our community groups and organisations unable to operate. The focus of our time and resources has been upon coming together and supporting the vulnerable within our communities. As we now emerge from the pandemic, the focus is shifting away from this reactive response and onto the rebuilding of our communities. In particular, anecdotal evidence suggests that

- Some organisations are finding it difficult to find volunteers with some not returning due to anxiety over COVID-19

- The demand upon our health services continues to be high and the impact of long Covid is not yet clear.
 - Many people, especially the older and more vulnerable have lost confidence and are reluctant to socialise again.
 - There has been an increase in poor mental health and depression resulting from the pandemic, especially amongst young people and noted in all settings by the RWB&C Area Youth Forum.
- c) The last 2 years has seen a change in the way that people communicate, especially with the shift to more permanent home and remote working. This has allowed a new approach that includes the ability to be more inclusive and a reduction in the need to travel. The Area Board is encouraged to embrace these opportunities but also mitigate against any local impact upon our community.
- d) Wiltshire Council has released its new [business plan](#), outlining its strategy for 2022-2032. It focusses upon the 4 themes of “Empowering People”, “a Resilient Society”, “a Thriving Economy” and “a Sustainable Environment”. In addition, Wiltshire Council on the 1st February 2022, approved both the [Wiltshire Climate Strategy](#) and [Wiltshire’s Natural Environment Plan](#). The Area Board should be aware of these plans and seek to help deliver them at a local level.

5) Agreeing and delivering priorities for 2022/23

The Community Engagement Managers in consultation with the chairperson of the Area Board has provided a list of possible priorities for consideration. These can be found in Appendix B. The Area Board should carefully consider how many priorities it can work on at any one time and ensure that they are meaningful for their local area. As a guide, it is recommended that where an Area Board has 4 or less councillors, no more than 4 priorities are selected at any one time. Larger boards can select up to 5 if they believe that they have the capacity to deliver on them. Area Boards can at any time select, review or amend their priorities in order that they remain relevant and linked to current needs.

As well as being evidence led, priorities should be selected where the Area Board believes that it can realistically make a positive impact upon them. To aid the delivery of the chosen priorities, the Community Engagement Managers will support the Area Board councillors including in the creation and management of an action plan. This plan will include clearly defined, manageable and measurable outcomes so the intended outcome is fully understood and will, in turn, facilitate the annual review of delivery on local priorities.

The key mechanism for delivery is to support the local community to use their own experiences, abilities and passions so that they are empowered to shape and deliver positive change. To achieve this the Area Board may wish to consider allocating funding where money is required to help deliver the required aims. The Area Board

may also look to set up a local working group to lead on the delivery of a priority, especially where no suitable group already exists.

It is recommended that, for each priority selected, an Area Board councillor takes responsibility for overseeing its delivery and reporting back to the Area Board on progress (see **Appendix C - Area Board Lead Councillor Role Description**). The Community Engagement Managers will support the Area Board councillors in undertaking this work.

6) Recommendations

- a) The Area Board is asked to acknowledge the progress update from the 2021/22 local priorities work.
- b) The Area Board is asked to consider this report along with its appendices and decide upon the priorities it wishes to focus on in the coming year.
- c) The Area Board is asked to appoint a councillor lead for each of the selected priorities.
- d) The Area Board is asked to appoint any required working groups in relation to each priority. Note: any existing externally operated groups may already be in place and should be acknowledged and noted.

Report Author:

Jane Vaughan, Community Engagement Manager E-Mail: jane.vaughan@wiltshire.gov.uk

And

Alexa Davies, Community Engagement Manager E-Mail: alexa.davies@wiltshire.gov.uk

APPENDIX A - Summary of progress made against priorities for 2021/22

YOUNG PEOPLE	
Action 1.1	Reconvene the Community Area Youth Forum to confirm priority issues outlined in the Status Report and identify priority actions/activities that can be undertaken with and without the Area Board.
	Supported by the CEM the Community Area Youth Forum has reconvened. Partners engaged include: RWB Town Council, Cricklade Town Council Royal Wootton Bassett Academy, Bradon Forest School, Rise Trust (Youth), Inspire to Aspire, Purton Parish Council, Cricklade Local Youth Network, RWB Local Youth Network, RWB Hockey Club, Launch to Learning, Army Welfare Service Lyneham; Police Youth /Early Intervention team, RWB Rugby Club. This group will update and make recommendations to the Board independently in future.
Action 1.2	Develop Local Youth provision, street based and café style in the town and assess provision in the villages.
	The area board continues to collaborate with the Town Council to provide safe space and outreach youth provision, facilitated by the Rise Trust.
	<i>Funding: Collaboration match funded by RWB Town Council (AB contribution £8,650) Collaboration match funded by Cricklade Town Council (AB contribution £9,230)</i>
	Ongoing
Action 1.3/1.4	Investigate level of mental health support young people and their families should expect and the correct way to access that support.
	Information has been obtained from Wiltshire Council and been discussed at the Youth Forum and included in the Forum update to the Area Board meeting on 15 th June 2022.
OLDER AND VULNERABLE ADULTS	
Action 2.1	Audit of the activity clubs to establish which are planning to reopen.
	Audit completed with support from the town and parish councils – currently collating information into a booklet.
	Ongoing
Action 2.2	To Re-establish the Health and Wellbeing Group (H&W). This would concentrate upon information sharing and discussion of the issues and experiences raised by the OVPC group.
	A network of town and parish representatives has been established which includes practitioners working in the local area (from both Wiltshire Council and partner agencies such as Carer Support) resulting in improved joined up working. The group is called the RWB&C Community Care Group (for Plain English reasons this was preferred).
	Ongoing
Action 2.4	Support the ongoing development of the Celebrating Age project in the area.

<p>Local volunteers, Area Board Champions and CEM continue to work with Celebrating Age to deliver events and activities which actively encourage and support older and vulnerable people to get out again into their communities.</p> <p>Ongoing</p> <p style="text-align: right;"><i>Funding: AB allocated £1,500.00 to the project (Wiltshire Music Centre).</i></p>
<p>ENVIRONMENT</p>
<p>Action 3.1 Establish an Area Board wide Environment Group</p>
<p>First meeting of working group met on 26th April 2022.</p>
<p>Action 3.2 Encourage Community Orchards/Tree Planting schemes</p>
<p>Tree planting schemes undertaken by Royal Wootton Bassett Sports Association and Woodshaw Nature reserve.</p> <p style="text-align: right;"><i>Funding: AB grants £1759.50 allocated.</i></p>
<p>ECONOMY</p>
<p>Action 4.1 Promoting regeneration of the high streets and villages</p>
<p>Promoted local events and activities via social media platforms to encourage visitors and residents to take part.</p> <p style="text-align: right;"><i>Funding: AB grants £5,000 allocated towards Cricklade High Street Strategy Group for economic recovery items to support tourism in Cricklade. £1,000 towards Cricklade Bowls Club to construct disabled access to bowls club.</i></p>
<p>Action 4.2 Raising awareness of organisations working locally to eliminate poverty (fuel, IT, financial, food)</p>
<p>Ongoing</p>
<p>Action 5.1 Work with Town and Parish Councils to establish a RWB&C Area Parish Forum.</p>
<p>Wiltshire Council runs regular Town and Parish Clerk sessions and has held a recent Town and Parish Council Conference.</p> <p>There is a monthly virtual Community Safety Forum run by the Area Board, with Police and Fire and Rescue representatives.</p> <p>Face to Face Area Boards have resumed with networking opportunities.</p> <p>Town and Parish Councils have been contacted about this action – there has been a limited response with no overwhelming support for a new forum to be established.</p> <p>No further action at this time.</p>

APPENDIX B – Suggested priorities for 2022/23

The following are some possible priorities for the Area Board to consider for the coming year

Potential Priority	Action	Additional comments
Young People – Mental Health and Wellbeing	Action 1.3 - ‘Year of Fun’ – Members of the RWB&C Youth Forum develop a programme of inclusive, positive, and fun activities for young people to help counter mental health issues.	
Young People – Mental Health and Wellbeing	Action 1.4 - Research the existence of food poverty among young people in the Community Area and opportunities to address that issue.	
Young People – Mental Health and Wellbeing	Action 1.5 Review of existing local outreach and safe space arrangements.	Suggestion to review arrangements with other Northern Area’s to compare approaches.
Older and Vulnerable People and families - Health, wellbeing, and social isolation	Action 2.1 Produce and distribute information booklet containing useful information for older and vulnerable people living in the community area via the towns and parishes.	
Older and Vulnerable People and families - Health, wellbeing, and social isolation	Action 2.2 Support the ongoing development of the Celebrating Age project in the area.	
Older and Vulnerable People and families - Health, wellbeing, and social isolation	Action 2.3 Investigate the hospital discharge process and consider how the group can support this in the locality.	
Older and Vulnerable People and families - Health, wellbeing, and social isolation	Action 2.4 Engage with relevant practitioners to better understand social prescribing and how to spread word of the support available.	

Older and Vulnerable People and families - Health, wellbeing, and social isolation	Action 2.5 Complete research on local transport available which is accessible and affordable for older and vulnerable people.	
The Environment	Action 3.2 Encourage Community Orchards/Tree Planting schemes.	
Economy (Business)	Action 4.1 To establish current issues affecting local business and retail as we move on from the pandemic.	
Economy (Household inequalities)	Action 4.2 Raise awareness of organisations working locally to eliminate poverty (fuel, IT, financial, food).	

APPENDIX C – Lead Councillor Role Description

Area Boards are invited to appoint lead Councillor(s) representatives for each of the priority themes that they have selected. The following guiding principles are in place for Councillors who take a role as an Area Board lead for a priority theme:

- To be the main Area Board point of contact for local officers, councillors and residents within their respective lead area;
- To attend (and sometimes Chair) relevant working groups of the Area Board;
- To work collaboratively and co-operatively with relevant local partners, community groups, volunteers and outside bodies;
- To provide regular updates back to the Area Board in relation to their lead area, including providing feedback on the success or limitations of previously funded Area Board grants;
- To diligently and democratically consider any funding applications, ensuring due process is undertaken; and
- In consultation with the local Councillor, to monitor feedback for those grant applications that relate to the local priority the lead Councillor has responsibility for, ensuring that relevant feedback on progress and outcomes is provided to the Area Board.

Royal Wootton Bassett & Cricklade Area Board Community Safety Forum – Report to Area Board JUNE 2022

Overview

The Community Safety Forum was set up during the height of the Covid-19 Lockdown to bring together appointed representatives of the Towns and Parishes and the Area Board Members with the local Wiltshire Police Inspector and the Dorset and Wiltshire Fire and Rescue Station Manager (Swindon West & North East Wiltshire – Westlea, RWB & Cricklade).

The group continues to meet virtually on the second Friday of the month.

Police and Fire priorities and issues are discussed, along with any general concerns arising from the parishes.

There will generally also be a main topic of interest with a presentation and speaker.

Notes of the meetings are sent to those present to be shared as they wish within their own parishes/organisations. If anybody would like a copy of the notes or presentations, please contact allison.bucknell@wiltshire.gov.uk

Recent Meetings

MARCH 2022

Key Topic	SPEED INDICATOR DEVICES – ADRIAN TURNBULL Adrian is leading a project to identify which SIDs are installed across the county, together with what data is collected with a view to collating this information along with Community Speed Watch data and traffic surveys to put together a “heat map” of the county which can then be used by the police to work out how they can effectively deploy their speed enforcement team to tackle speeding motorists.
Police update	Focus on Speeding in Latton Lyneham Banks related issues Operation Scorpion - safeguard exploited children and vulnerable adults from the dangers of County Lines
DWFRS	
Parish/Town issues	101 response issues continue Parking Hook St e-scooters Cricklade

APRIL 2022

Key Topic	LOCAL POLICING – INSPECTOR JAMES BRAIN Inspector Brain talked through the Force PCC crime plan which can be found via the video link https://youtu.be/7YuSxeKMX8w <i>A copy of the slides is available on request</i> Priority 1: A police service that meets the needs of its communities I am prioritising:
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**Royal Wootton Bassett & Cricklade Area Board
Community Safety Forum – Report to Area Board JUNE 2022**

	<ul style="list-style-type: none"> • Increasing public confidence, trust and our policing engagement with communities • Provide a quality of police service to all our communities • Giving the Police the right tools for the job <p>Priority 2: Reduce violence and serious harm</p> <p>I am prioritising:</p> <ul style="list-style-type: none"> • Violence reduction and domestic abuse • Violence Against Women and Girls • Child abuse and Child Exploitation • County Lines and Serious Organised Crime and exploitation <p>Priority 3: Tackle crimes that matter most to local communities</p> <p>Local priorities:</p> <ul style="list-style-type: none"> • Anti-social Behaviour • Road safety • Rural crime and heritage crime • Fraud, cyber crime and hate crime <p>Priority 4: Improve the experience of victims and deliver justice</p> <ul style="list-style-type: none"> • I am prioritising: • Victim care and support • Mental Health • The criminal justice system • Restorative Wiltshire • Reduce re-offending
Police update	<p>Violent crime/criminality on the increase due to financial situation/cost of living</p> <p>Hate crime is back to pre-covid figures.</p> <p>Another Cannabis factory has been located.</p>
DWFRS	<p>Mainly focussing on co-responding which is very busy – not many fires</p> <p>RWB on call availability about 70%</p> <p>Cricklade has 2 or 3 new recruits going through training.</p> <p>There is a review of water carriers across the County, currently only at RWB and Wilton.</p>
Parish/Town issues	<ul style="list-style-type: none"> • Menacing agricultural contractor vehicles (referred to rural crime and traffic teams) • Bradenstoke traffic • Allotment breakins - RWB

MAY 2022

Key Topic	<p>NICOLA CROKER, OPCC – RESTORATIVE JUSTICE</p> <p>Nicola outlined the work being done via the Office of the Police and Crime Commissioner to offer Restorative Justice to the people of Wiltshire.</p> <p>https://www.wiltshire-pcc.gov.uk/Horizon/restorative-justice/</p>
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Royal Wootton Bassett & Cricklade Area Board
Community Safety Forum – Report to Area Board JUNE 2022

	<p>Restorative justice (RJ) is a voluntary process and, to be most successful, it is necessary for those who have done wrong to admit what they have done. It can help:</p> <ul style="list-style-type: none"> • Repair some of the harm that has been caused. • Give those who have been harmed a chance to express how they feel and to ask questions. • People who have caused harm to appreciate how they have affected others and to reflect on their behaviour. • All those involved to move on from the experience. <p>Newly trained officers are receiving training on RJ and the programme is now being extended to other officers. <i>A slide presentation is available on request</i></p>
Police update	<p>Sgt Jamie Bell is joining the team from 18th May until Jan 23 whilst Sgt Kate Smith is off on maternity leave. PC Lucy Wright has joined the Neighbourhood Team as PC for RWB/Lyneham/Purton and has started attending parish meetings. Local problems still include</p> <ul style="list-style-type: none"> Speeding (encouraging CSW and SIDs) ASB – particularly in RWB with low level damage and thefts, and the night time economy in partnership with local councils and licensing.
DWFRS	<p>Dave Adamson has moved into another post, Service Improvement, and he is being replaced by GM Neil Tidball, who will manage SM Dean Hoskins</p>
Parish/Town issues	<ul style="list-style-type: none"> • Concerns over road safety threats posed by large agricultural vehicles particularly contractors • Managing traffic through Bradenstoke during the B4069 closure • Parking in and around Hook Street • Speeding - Latton

Report by
Cllr Allison Bucknell
24th May 2022

**Royal Wootton Bassett and Cricklade Area Board
15 June 2022**

Appointment of Area Board Lead Councillors

1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to Working Groups for the year 2022/23

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies or Non-Priority Working Groups. The following guiding principles are in place for Councillors who take a role on an Outside body or Non-Priority Working Group:

- To be the main Area Board point of contact for local Officers within their respective area
- To attend (and often Chair) relevant working groups of the Area Board
- To work collaboratively with relevant local partners and community groups
- To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)

- 2.2. The Area Board is invited to appoint Councillor Lead representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

- 2.3. The Area Board is also invited to reconstitute or create new Non-Priority Working Groups set out in **Appendix B**, with the Terms of Reference (if applicable) set out at **Appendix D**, and to make appointments to these groups. The Area Board will set out a terms of reference for its non-priority groups in due course.

- 2.4. Similarly, the Area Board is invited to appoint a named Older Persons and Carer Champion to work with the Area Board and Health and Wellbeing Group for 2022/23 (if applicable).

3. Main Considerations

- 3.1. Local Highways and Footpath Improvement Group (LHFIG) has replaced Community Area Transport Groups (CATGs), which will continue to operate as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix C** for information.

3.2. Where a Non-Priority Working group is required, the exact purpose should be set out and agreed by the Board.

3.3. A key role within some Health and Wellbeing Group's is that of a local 'Champion' who works with the Area Board to address priorities for older people and carers, further details on this role can be obtained on request from the officer named on this report.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

7.1 None.

8. Equality and Diversity Implications

8.1 None.

9. Delegation

9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to the Outside Bodies set out at Appendix A;
- b. Agree to reconstitute and appoint to AB Non-Priority Working Groups as set out in Appendix B; and
- c. To note the Terms of Reference for the LHFIG as set out in Appendix C.

Lisa Alexander, Senior Democratic Services Officer

Appendices:

Appendix A – Appointment to Outside Bodies

Appendix B – Appointment of Members to Non-Priority Working Groups

Appendix C – LHFIG Terms of Reference

Unpublished background documents relied upon in the preparation of this report

None.

Royal Wootton Bassett and Cricklade Area Board

Appendix A

Appointments of Lead Members to Outside Bodies 2022/23

Outside Body	Councillor Representative
RWB&C RAF Fairford Liaison Group	(One Councillor)

Royal Wootton Bassett and Cricklade Area Board

Appendix B

Appointments of Area Board Councillors

To Non-Priority Working Groups of the Board:

Local Highways & Footway Improvement Group (LHFIG)

One Lead Councillor

Royal Wootton Bassett Community Safety Forum

One Lead Councillor

LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)

TERMS OF REFERENCE

Membership of the LHFIG

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of LHFIGs members

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

Media relations

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at communications@wiltshire.gov.uk.

Meetings

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

Officer support

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

Terms of reference

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix A:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix B:

Terms of Reference

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

Appendix B – Example of projects which can and cannot be funded by LHFIGs

LHFIGs can fund the following:

Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

Cycle improvements: new cycle paths, cycle parking / storage.

Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.

New road markings: new and replacement of existing markings.

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: styles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

LHFIGs cannot fund:

Routine maintenance: such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

Service subsidy: bus services

Promotional campaigns

SID equipment

Improvements for individuals and properties

As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.

Royal Wootton Bassett and Cricklade Area LHFIG (formerly the CATG)

Recommendations to the RWB&C Area Board (Weds 15th June 2022):

1. To note the discussions and updates from 18th May 2022, outlined in this report
2. To move the following issue to the Priority B list: **11-19-08 Lydiard Tregoze**
3. To add the following Issues (with funding) to the Priority Schemes (A) List:
 - **11-20-02/03** – Cricklade, 4 Belisha Beacon upgrades
 - **11-21-10** - Broad Hinton, speed limit from Elm Cross to beyond Winterbourne Bassett turning. Link to Elm Cross Priority #11-21-11 and progress on the Priority list.

Royal Wootton Bassett and Cricklade CATG (now Local Highway and Footway Improvement Group - LHFIG) Meeting Notes

Date of meeting: Wednesday 18th May 2022. Microsoft TEAMS

Chair – Councillor Allison Bucknell, Highways Officer – Steve Hind

Notes taken by CEM – Jane Vaughan

	Item		Actions and recommendations	Who
1.	Attendees	Cllr. Allison Bucknell (Chair), Cllr Jacqui Lay, Cllr David Bowler, Cllr Steve Bucknell, Cllr Bob Jones, Cllr Mary Champion, John Coole (Cricklade), Jim Gunter (Broad Hinton & Winterbourne Bassett), Geoff Greenaway (Purton), David Lloyd (Latton), Kevin Woolnough (Tockenham), Tony Iles (Winterbourne Bassett), Rupert Pearce (Broad Town), Luke Curtis (Lydiard Millicent), Rose Love (Lydiard Tregoz), Steve Hind (Wiltshire Council - Highways Principal Engineer), Martin Cook (Wiltshire Council – Highways)	Area Board to note	AB
	Apologies	None received		
2.	News and Updates	Officers provided an update on the changes to the former CATG. Under the new operating system the group will henceforth become known as the Local Highways and Footpath Improvement Group (LHFIG). Summary of these changes is included in the briefing notes attached as appendix 1.	Area Board to note	AB
3.	CATG/ LHFIG Budget	A verbal update was provided. (See current budget attached as appendix 2).	Area Board to note	AB

4. Top 5 Priority Schemes (A List)				
	Item	Latest Update	Actions and recommendations	Who
	<p>11-20-06 C114 Water Eaton Submitted 20/03/2020</p> <p>Gates, signs and road markings</p>	<p>Scheme to be funded by Latton PC £10K budget Site meeting undertaken with Bob Jones to establish a proposal.</p> <p>Initial proposal suggested not approved. Further request to investigate build outs. Wiltshire Council will not allow build outs in unlit areas or on derestricted roads. Bob Jones to discuss with Parvis.</p> <p>No engineering resolution had been identified. A speed limit review was considered unlikely to result in a reduction in the limit, however Bob Jones would go to the Parish to ask whether they wish to follow that route.</p> <p>Parish Council have requested speed limit review which has been ordered via Atkins. It was confirmed that the Parish had agreed to contribute 25% of the costs.</p> <p>It is understood all reviews will be completed by the end of March.</p> <p>Atkins have informed that the review will be undertaken during this summer.</p>	<p>Area Board to note</p>	<p>AB</p>
	<p>11-19-08 Lydiard Tregoze Submitted 11/11/2019</p>	<p>Unsuitable for 40mph extension. Re consideration of preventing right turn into Sally Pussey's Inn.</p> <p>Signing scheme developed and consideration of road marking solution to deter vehicles parking in turning lane for the Inn. Consideration also given to possible signing for</p>	<p>Area Board Recommendation: That this issue is moved to Priority B list</p>	<p>AB</p>

	<p>Request for extended 40mph speed limit</p>	<p>vehicles turning in and out of Spittleborough Farm and cemetery but assessed as not appropriate. Cost Estimate £3,000. The Parish Council representative confirmed a 25% contribution towards the scheme. Signing ordered and should be implemented before end of March.</p> <p>Signing implemented. Road markings to be implemented under the ad hoc process.</p> <p>Scheme to be held on the list pending completion and closure.</p>		
	<p>11-20-13 Royal Wootton Bassett Longleaze – safe crossing concern Submitted 30/09/2020</p>	<p>Unlikely to suitable for formal crossing due to conflict of zig zag markings with lay by and shop front.</p> <p>Road marking options discussed and being developed. Further works to be investigated by Councillors as part of school travel plan.</p> <p>Cost estimate £2000. Drawing proposals submitted to TC for approval. 25% TC contribution to be confirmed.</p> <p>It was noted that there is a school travel plan at St. Barts school, but not at Longleaze more information was required from officers dealing with ‘Taking Action on School Journeys’.</p> <p>Town Council agreed proposal and 25% contribution 22/3/22. Details for works package being undertaken.</p>	<p>Area Board to note</p>	<p>AB</p>

<p>11-21-11 Broad Hinton Elm Cross Junction – safety measures Submitted 14/08/2021</p>	<p>TEAMS meeting undertaken and following site visit. Solutions for signing amendments being considered. This location also qualifies for local safety scheme assessment.</p> <p>Officers reported that the estimated cost of this scheme was £4,000. Detailed drawings and costs to be developed. 25% Parish Council contribution was confirmed.</p> <p>Works pack submitted to Ringway. Target date is end of June.</p>	<p>Area Board to note.</p>	<p>AB</p>
<p>Issue 5083 PURTON: Submitted 10/01/2017</p> <p>Road priorities at Tadpole Lane, B4533 and the C70</p>	<p>Experimental order for prohibition of entry and exit at C70 Hayes Knoll Road commenced on 24th May.</p> <p>Continuous amendments and replacements of barriers which are being removed by objectors.</p> <p>Six-month consultation period complete. Report to be written. Measures to be maintained for a further six months.</p> <p>Report, including local responses is being prepared for consideration by the Cabinet Member.</p> <p>Parish reps confirmed the refresh of white lines is complete.</p>	<p>Area Board to note</p>	<p>AB</p>

5.	Update on Priority B issues:			
	<p>11-20-02/03 Cricklade Submitted 21/01/20</p> <p>Effectiveness of crossings to be investigated</p>	<p>Investigation of crossings in High St and Calcutt St. Report produced considering use of 'Modustar' globes on belisha beacons. The report recommended only two of the crossings were suitable for these globes.</p> <p>Cricklade TC have rejected the proposals and wish to proceed with all 4 crossing upgrades.</p> <p>Officers have identified concerns about the scheme, including impact of beacons upon neighbouring residents.</p> <p>It is possible for the 4 upgrades to be implemented, upon condition that the Town Council formally accepts responsibility for additional risks identified by officers, in writing to the Highways officer and that the Town Council informs neighbouring residents of the proposed scheme and confirms a contribution of 25% of the total cost.</p> <p>Upgrade to 'Modustar' globes will be implemented for all four crossings. Cost approx. £13k. TC contribution to be agreed.</p> <p>Town Council rep asked whether the globes would be dimmable and wanted confirmation that they would all include shrouds.</p>	<p>Officers to request information about dimmable lights.</p> <p>Recommendation: that the Area Board makes this a Priority A issue for implementation.</p>	<p>SH</p>
	<p>11-21-10 Broad Hinton</p>	<p>Investigation being undertaken regarding signage and road marking improvements.</p> <p>These have been shared with the Parish Council.</p> <p>Parish Council was asked to respond to the proposed scheme.</p>	<p>Area Board to note</p> <p>Officers to liaise over maintenance work.</p>	<p>AB</p> <p>SH/MC</p>

<p>Submitted 14/08/21</p> <p>Extension to 50mph from Elm Cross to beyond Winterbourne Bassett turning.</p>		<p>It was noted that there may be surfacing work planned at this spot soon. Officers to liaise further to establish most cost-effective approach to implementation.</p>	<p>Recommendation: that the Area Board asks Officers to link this priority to Elm Cross Priority #11-21-11 on the A list.</p>	<p>AB</p>
<p>11-22-3 Cricklade Submitted 09/02/22 Speed limit on approach to Cricklade from the east.</p>		<p>Existing traffic order information obtained but nothing available to determine the speed limit within the street lit area.</p> <p>Officers to discuss proposed scheme, this will then be shared with the Town Council.</p>	<p>Area Board to note</p> <p>Officers to liaise</p>	<p>AB</p> <p>SH/MC</p>
<p>11-22-1 Lydiard Millicent Submitted 04/02/22 Greenhill Crossroads</p>		<p>Collision info obtained and initial site visit undertaken. One injury collision within the latest 5-year period.</p> <p>Parish Council to investigate opportunity to move hedge, with landowner.</p> <p>Officers to investigate further possible measures, including 'rumble strips'.</p>	<p>Area Board to note</p> <p>Parish Council investigate opportunities with landowner</p> <p>Officers undertake preliminary investigations</p>	<p>AB</p> <p>LC</p> <p>SH</p>

	speed reduction.			
	11-21-2 Bradenstoke Submitted 19/02/21 Dropped kerbs	Discussion and site visit undertaken awaiting prioritisation.	Area Board to note	AB
6. Prioritisation of issues To agree prioritisation of issues below should any priority A/B issues be completed				
	PARISHES	PRIORITY 1	PRIORITY 2	
	Broad Town	11-21-12 Footway request – Broad Acres The PC have confirmed the scheme is not viable.		
	Clyffe Pypard & Bushton			
	Cricklade	11-21-16 Cricklade, the Causeway - speeding		
	Latton	11-22-7 traffic calming		
	Lydiard Millicent	11-22-2 The Elms/Washpool – speed reduction		
	Lydiard Tregoze	11-21-4 Hook – footway safety from Hook to Coped Hall roundabout.	11-21-15 Hook – pedestrian path, Hook St to Bolingbroke Arms	

		Refer to Sustainable Transport Cllr SB to speak to Principal Transport and Development Manager – (Spencer Drinkwater)		
	Lyneham & Bradenstoke	11-21-1 Lyneham – junction visibility (near Tesco)		
	Marston Meysey			
	Purton	11-21-8 Manor Hill, speed reduction	11-21-9 Mustang Way, Moulden View – No waiting	
	Royal Wootton Bassett	11-20-10 Request for change in speed limit at railway bridges on A3102 Bath Rd		
	Tockenham			
	Broad Hinton and Winterbourne Bassett			
	There was a discussion about issues that had been submitted but not yet appearing on the Parish Priority list – officers were asked to attach a list with the meeting notes, and these can be seen at appendix 3.		Area Board to note	AB
7.	Minor Signing schemes to be paid for by Town/ Parish Councils There were no schemes to be considered on this occasion.		Area Board to note	AB
8.	Date of Next Meeting 7 th September 2022 – (via Microsoft Teams)		Area Board to note	AB

Royal Wootton Bassett & Cricklade Local Highways & Footway Improvement Group

Highways Traffic Officer – Steve Hind

Area Highway Engineer – Martin Cook

Community Engagement Manager – Jane Vaughan

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to the Royal Wootton Bassett & Cricklade (RWB&C) Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, RWB&C Area Board will have a remaining Highways funding balance of **£62,090**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Royal Wootton Bassett & Cricklade Area Board

7.1 To note the discussions and updates from 18th May 2022, outlined in this report

7.2 To move the following issue to the Priority B list: **11-19-08 Lydiard Tregoze**

7.3 To add the following Issues (with funding) to the Priority Schemes (A) List:

- **11-20-02/03** – Cricklade, 4 Belisha Beacon upgrades
- **11-21-10** - Broad Hinton, speed limit from Elm Cross to beyond Winterbourne Bassett turning. Link to Elm Cross Priority #11-21-11 and progress on the Priority list.

APPENDIX 1: Local Highways and Footpath Improvement Group (LHFIG) – briefing note;

See attached pdf file (Appendix 1 change from CATGs to LHFIG.pdf)

APPENDIX 2:

Current Budget for the Royal Wootton Bassett & Cricklade Area LHFIG

RWB & Cricklade CATG/ LHFIG

May-22

BUDGET 2022-23	£30,186.00	LHFIG ALLOCATION 2022-23
	£46,654.00	2021-22 underspend
Contributions	£7,000.00	Purton PC for Crosslanes (£7000 agreed)
	£750.00	Lydiard Tregoze PC for issue at Sally Pussey's Inn (25% agreed)
	£1,000.00	BH&WB PC for Elm Cross (25% agreed)
	£500.00	RWB town council for Longleaze (25% to be agreed)
Total Budget	£86,090.00	
Commitments		
Purton Crosslanes 12 month experimental order	15000	Estimate(PC contribution £7000) (cost at Feb 2022 £10200)
Lydiard Tregoze - Issue at Sally Pussey's Inn	3000	Estimate(PC contribution 25%)
Broad Hinton Elm cross safety measures	4000	Estimate(PC contribution 25%)
RWB Longleaze safety measures	2000	Estimate(PC contribution 25%)
New Schemes		
Cricklade, belisha upgrades at 4no crossings		
Broad Hinton, A4361 Winterbourne Bassett		
Total	£24,000.00	
Remaining Budget	£62,090.00	

Appendix 3:

List of issues submitted to the CATG/LHFIG, but not yet appearing on the Priority list, as of May 2022.

Issue No	Brief description	Town/ Parish Council	Date submitted
11-19-2	Cars speeding along Bath Road	Royal Wootton Bassett	09/09/19
11-20-2	Crossings investigation	Cricklade	21/01/20
11-20-3	Effectiveness of crossings	Cricklade	21/01/20
11-20-7	North Wall verge	Cricklade	07/04/20
11-20-9	Binknoll Lane – traffic study	Royal Wootton Bassett	12/11/20
11-20-10	A3102 railway bridges speed limit	Royal Wootton Bassett	17/09/20

11-20-11	A3102 railway bridges speed limit	Royal Wootton Bassett	04/08/20
11-20-12	Overnight parking by HGV's	Royal Wootton Bassett	04/09/20
11-21-1	Lyneham junction visibility	Lyneham and Bradenstoke	19/02/21
11-21-2	Bradenstoke dropped kerbs	Lyneham and Bradenstoke	19/02/21
11-21-3	Lyneham – Preston Lane signing	Lyneham and Bradenstoke	19/02/21
11-21-4	Hook – footway from Hook to Coped Hall	Lydiard Tregoze	26/05/21
11-21-5	Vastern (private road) RWB – vehicle length and weight limit	Royal Wootton Bassett	15/04/21
11-21-6	Vastern (private access) to Old Park Farm – vehicle length and weight limit	Royal Wootton Bassett	16/04/21

11-21-7	Vastern (private access) to Old Park Farm – vehicle length and weight limit	Royal Wootton Bassett	20/04/21
11-21-8	Manor Hill speed reduction	Purton	23/06/21
11-21-9	Mustang Way SN5 4AJ – double yellow lines	Purton	23/06/21
11-21-10	A4361 Winterbourne B - speed	Broad Hinton	14/08/21
11-21-11	A4361 Broad Hinton, Elm Cross - signs	Broad Hinton	14/08/21
11-21-12	Footways between Broadacres and Broad Town Brewery	Broad Town	9/07/21
11-21-13	Streetlighting on footpath parallel to Bincknoll Lane	Royal Wootton Bassett	16/09/21
11-21-14	Betjeman Av waiting restrictions	Royal Wootton Bassett	13/09/21
11-21-15	Pedestrian path between Hook St and Bolingbroke Arms	Lydiard Tregoze	18/11/21
11-21-16	The Causeway, speed restriction	Cricklade	03/12/21
11-21-17	Crossings review	Cricklade	03/12/21
11-22-01	Greenhills, speed reduction/ visibility	Lydiard Millicent	04/02/22

11-22-02	The Elms/ Washpool, speeding	Lydiard Millicent	04/02/22
11-22-03	Swindon Road, bus stops/ speed limit	Cricklade	09/02/22
11-22-04	Eastwood Av into Clarendon Dr waiting restrictions	Royal Wootton Bassett	01/12/21
11-22-05	Bicycle stands in car parking next to war memorial	Royal Wootton Bassett	22/02/22
11-22-06	Calcutt Street traffic congestion/ waiting restrictions	Cricklade	16/03/22
11-22-07	Traffic Calming in 'The Street'	Latton	30/03/22
11-22-08	North Wall, damaged verge	Cricklade	04/04/22
11-22-09	High Street, damage to cobbled area	Cricklade	28/04/22

Report To	Royal Wootton Bassett and Cricklade Area Board
Date of Meeting	Wednesday, 15 June 2022
Title of Report	Royal Wootton Bassett and Cricklade Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Royal Wootton Bassett and Cricklade Area Board. These could include; community area grants, health and wellbeing, young person's grants and Area Board initiatives.
- To document any recommendations provided through subgroups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For 2022-23	£ 24,639.00	£ 19,916.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 24,639.00	£ 19,916.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 18,258.00	£ 19,916.00	£ 7,200.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG654	Area Board Initiative	Community Care Group	Royal Wootton Bassett and Cricklade Community Area Information Booklet	£500.00	£500.00
<p>Project Summary: This project will provide 500 copies of an information booklet containing useful information for older and vulnerable people living in the community area. Printed copies will be made available to the towns and parishes involved. An electronic version of the information booklet will also be produced for wider circulation, e.g. with partner organisations.</p>					
ABG627	Community Area Grant	Lydiard Millicent Parish Council	Lydiard Green and Pill Boxes	£6240.00	£3000.00
<p>Project Summary: One of the aims of this project is to enable residents of Greatfield to access Lydiard Millicent on foot without having to walk on the stretch of road through Lydiard Green that has no footpath. This can be achieved by: Clearing and enhancing the long neglected Footpath LMIL38 from Greatfield (near Garden Centre) to Lydiard Green Pillbox. Clearing the areas around all the pillboxes that are alongside the footpath. Creating a Historical Walk to encompass the pillboxes, explaining their history through interpretation boards.</p>					

ABG643	Community Area Grant	Royal Wootton Bassett Petanque Club	RWB Petanque Club Canopy for Shelter with facilities for disabled access and mobility	£6762.00	£3381.00
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Project Summary:

We are seeking part funding to provide a hard standing area, and a canopy for weather protection with some seating and a gate for safety and security. We also need to improve our facilities to support access for wheelchairs, mobility scooters and for those who need to rest between games. Currently, the gravel areas surrounding the playing surface are unsuitable for elderly and disabled people to move around on. We do not have a covered area of shelter to protect members, who are predominantly over 65 years, from inclement weather. The sport has periods of inactivity, so cover is essential to maintain access during poor weather as we offer our sport all year around. The project is to remove the gravel and replace it with a concrete surface to provide hard-standing and a ramp needed for wheelchair access. We would then install a gate, and a 3m x 10m canopy with 2.4m headroom. The roof of this structure would be clear to allow light through, negating the need for lighting thus saving energy. This would allow all players to take refuge in poor weather and also provide a seated covered area for players and spectators. The project will allow us to provide access for wheelchairs and mobility scooters. Additionally, we believe the continued development of our facilities will assist in offering the sport to a broader section of people to improve mental health and wellbeing across all generations. We aim to support young players in access to the sport as our sport offers easy and low-cost access to sport which is essential for low-income families, individuals and pensioners and while aiding the physical health and fitness in all generations. The sport is currently predominately played by retirees, who otherwise would not engage in being involved with others which helps to reduce feelings of isolation and loneliness. We have engaged with young people through the RWB Academy and Scouts groups to take up the sport. It is also non-contact sport and socially distanced which makes the game suitable for a range of people with health or physical constraints. We do not receive funding from any other organisation and the RWB PC started in 2018 and is funded through membership subscriptions.

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- ◆ Community Area Grants (capital)
- ◆ Young People (revenue)
- ◆ Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by subgroups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Jane Vaughan, Community Engagement Manager, Jane.Vaughan@wiltshire.gov.uk

Alexa Davies, Community Engagement Manager, Alexa.Davies@wiltshire.gov.uk

